



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Plant Identification And Care For Workplace Responsibilities Training

Agriculture and Nature Conservation / Nature Conservation

Unit Standard 113814 · NQF Level 2 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the skills to identify common workplace plants and understand their care requirements. It emphasizes the responsibilities of employees and employers regarding plant maintenance, safety, and compliance with occupational health standards. By the end, participants will be able to implement proper plant care procedures and recognize potential hazards associated with workplace flora.

Category	Agriculture and Nature Conservation
Subfield	Nature Conservation
Unit Standard	113814
Accreditation	SAQA Accredited · NQF Level 2 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply correct identification techniques for common workplace plants using botanical characteristics.
- Demonstrate appropriate plant care practices including watering, feeding, pruning, and pest control.
- Analyze workplace environments to determine suitable plant species and placement.
- Evaluate potential health and safety risks associated with workplace plants.
- Implement a plant care schedule that aligns with organizational responsibilities.
- Comply with relevant occupational health and safety regulations regarding plant maintenance.

WHO SHOULD ATTEND

- This course is designed for facilities managers, office administrators, groundskeepers, and any employee responsible for plant maintenance in a workplace environment.
- It is also suitable for health and safety representatives seeking to enhance their knowledge of biological hazards.

COURSE OUTLINE

Day 1: Introduction to Plant Identification and Basic Care

- Role of plants in workplace environments (aesthetics, air quality, wellbeing).
- Plant taxonomy and nomenclature: scientific vs common names.
- Basic plant anatomy: roots, stems, leaves, flowers, and fruits.
- Key characteristics for identification: leaf shape, arrangement, venation.
- Overview of common workplace plants: succulents, ferns, palms, flowering plants.
- Environmental factors affecting plant health: light, temperature, humidity.
- Watering techniques and frequency for different plant types.
- Soil types and potting mixes for indoor plants.

Day 2: Advanced Plant Identification and Maintenance Techniques

- Identification of trees, shrubs, and groundcovers used in landscaping.
- Pest identification: aphids, mealybugs, spider mites, scale insects.
- Disease symptoms: fungal, bacterial, and viral infections.
- Integrated pest management (IPM) strategies for workplaces.
- Pruning techniques for shape, health, and safety.
- Fertilizer types and application schedules.
- Repotting and root care: when and how.
- Creating a maintenance calendar: seasonal tasks.

Day 3: Workplace Responsibilities and Practical Application

- Workplace responsibilities: legal and environmental compliance.
- Risk assessment for plant-related hazards (allergies, toxins, trip hazards).
- Safe use of tools: secateurs, loppers, watering equipment.
- Safe handling and storage of fertilizers and pesticides.
- Developing a plant inventory and care schedule.
- Emergency procedures for plant-related incidents.
- Communication with colleagues and management about plant care.
- Final assessment: practical identification and care exercise.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 2**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	12 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	19 Aug 2026	On-Campus	Durban, South Africa
17 Aug 2026	19 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 113814) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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