



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Compliance Management For Routing And Scheduling Procedures Training

Services / Transport, Operations and Logistics

Unit Standard 113844 · NQF Level 3 · 14 Credits · 11 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to manage compliance in routing and scheduling procedures within a transport or logistics environment. It covers the legal and regulatory framework, effective scheduling practices, and monitoring mechanisms to ensure adherence to standards. The course aims to enhance operational efficiency while mitigating risks associated with non-compliance.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	113844
Accreditation	SAQA Accredited · NQF Level 3 · 14 Credits
Duration	11 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant legislation and regulations to routing and scheduling procedures.
- Analyze compliance requirements for routing and scheduling in a transport context.
- Evaluate the effectiveness of scheduling procedures against compliance standards.
- Implement monitoring and reporting mechanisms to ensure ongoing compliance.
- Demonstrate corrective actions in response to compliance deviations.
- Design routing and scheduling procedures that align with legal and organizational requirements.

WHO SHOULD ATTEND

- This course is designed for transport managers, logistics supervisors, fleet controllers, and compliance officers responsible for routing and scheduling operations in the transport and logistics sector.

COURSE OUTLINE

Day 1: Introduction to Compliance Management in Routing and Scheduling

- Overview of relevant legislation (NRTA, AARTO, OHSA).
- Key compliance areas: driver hours, vehicle standards, load management.
- Risk assessment and compliance planning.
- Case studies on compliance failures.

Day 2: Legal Framework and Regulatory Bodies

- National Road Traffic Act and its regulations.
- Operating permits and route authorities.
- Role of SABS and RTMC in compliance.
- Legal consequences of non-compliance.

Day 3: Routing Procedures and Compliance

- Road classification and weight restrictions.
- Hazardous materials routing requirements.
- Route planning tools and compliance features.
- Creating and maintaining routing documentation.

Day 4: Scheduling Procedures and Compliance

- National and international driver hours regulations.
- Fatigue management and rest break scheduling.
- Scheduling software compliance modules.
- Auditing schedules for compliance.

Day 5: Vehicle Compliance and Maintenance Scheduling

- Vehicle fitness standards and inspection intervals.
- Preventive maintenance scheduling.
- COF (Certificate of Fitness) management.
- Linking maintenance alerts to routing systems.

Day 6: Load Management and Compliance

- Overloading regulations and fines.
- Load securement requirements (SANS 10228).
- Dangerous goods route restrictions.
- Load manifests and compliance records.

Day 7: Documentation and Record Keeping

- Required documents: logbooks, permits, inspection reports.
- Electronic record keeping and audit trails.
- Data protection and confidentiality.
- Preparing for regulatory audits.

Day 8: Auditing and Monitoring Compliance

- Internal audit procedures and checklists.
- Telematics and real-time compliance monitoring.
- Key performance indicators for compliance.
- Root cause analysis and continuous improvement.

Day 9: Incident Management and Reporting

- Incident response protocols.
- Reporting requirements for accidents and violations.
- Incident investigation techniques.
- Communication plans and stakeholder management.

Day 10: Technology and Compliance Systems

- Overview of compliance management software.
- Integration with ERP and TMS.
- Data analytics for risk prediction.
- Automated notification systems for violations.

Day 11: Final Assessment and Practical Integration

- Comprehensive case study: routing and scheduling compliance.
- Simulated audit exercise.
- Developing a compliance action plan.
- Review of unit standard outcomes.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **14 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 38,400.00	R 38,400.00
1	In-House	R 49,900.00	R 49,900.00
1	On-Campus (Pretoria)	R 57,600.00	R 57,600.00

UPCOMING SESSIONS

Start	End	Method	Venue
04 Aug 2026	18 Aug 2026	On-Campus	Mauritius
05 Aug 2026	19 Aug 2026	On-Campus	Cape Town, South Africa
06 Aug 2026	20 Aug 2026	On-Campus	Dubai, UAE
07 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa
07 Aug 2026	21 Aug 2026	On-Campus	Lagos, Nigeria
10 Aug 2026	24 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	24 Aug 2026	On-Campus	Mauritius
11 Aug 2026	25 Aug 2026	On-Campus	Cape Town, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 113844) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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