



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Local Government Roles And Responsibilities In South Africa Training

Business, Commerce and Management Studies / Public Administration

Unit Standard 113964 · NQF Level 4 · 6 Credits · 3 Days

COURSE OVERVIEW

This course provides a comprehensive understanding of the roles, responsibilities, and legal frameworks governing local government in South Africa. Learners will gain practical insights into municipal functions, stakeholder engagement, and service delivery mandates, enabling them to contribute effectively to local governance.

Category	Business, Commerce and Management Studies
Subfield	Public Administration
Unit Standard	113964
Accreditation	SAQA Accredited · NQF Level 4 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Analyze the constitutional and legislative framework defining local government roles in South Africa.
- Evaluate the key functions and responsibilities of municipalities in service delivery and development.
- Apply principles of cooperative governance and intergovernmental relations in practice.
- Demonstrate understanding of the roles of councillors, officials, and communities in local governance.
- Implement strategies for effective stakeholder engagement and public participation.
- Assess the impact of local government policies on community development and service delivery.

WHO SHOULD ATTEND

- Designed for municipal officials, councillors, community development workers, and professionals working with or within local government structures who need a clear grasp of statutory obligations and operational roles.

COURSE OUTLINE

Day 1: Foundations of Local Government in South Africa

- Overview of the Constitution of South Africa (1996) and local government.
- The three spheres: national, provincial, and local government.
- Key legislation: Municipal Structures Act, Municipal Systems Act, Municipal Finance Management Act.
- Categories and types of municipalities (metropolitan, district, local).
- Municipal councils: composition, roles, and decision-making processes.
- Executive and legislative functions: mayors, speakers, councillors.
- Municipal administration: municipal manager and departmental heads.
- Cooperative governance and intergovernmental relations frameworks.

Day 2: Core Functions and Service Delivery

- Schedule 4 and 5 functions of local government.
- Integrated Development Planning (IDP): purpose, process, and stakeholders.
- Performance management systems in municipalities.
- Municipal budgeting: capital and operational budgets, funding sources.
- Service delivery: water and sanitation services.
- Service delivery: electricity reticulation and waste management.
- Municipal infrastructure planning and maintenance.
- Community participation and public accountability mechanisms.

Day 3: Ethics, Accountability, and Future Challenges

- Code of conduct for councillors and officials.
- Municipal oversight: audit committees, municipal public accounts committees (MPACs).
- Anti-corruption measures: financial disclosure, forensic investigations.
- Role of the South African Local Government Association (SALGA).
- Challenges: service delivery protests, financial sustainability, capacity constraints.
- Reform initiatives: Operation Phakisa, District Development Model (DDM).
- Case studies of successful municipal governance.
- Future trends: smart cities, climate resilience, digital transformation.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	12 Aug 2026	On-Campus	Mauritius
11 Aug 2026	13 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	13 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	19 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	19 Aug 2026	On-Campus	Abu Dhabi, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 113964) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza, 1122 Burnett St, Hatfield 0028, Pretoria, Gauteng, South Africa
Tel: +27 12 004 8389 · WhatsApp: +27 65 077 6310 · apply@aaticd.co.za · www.aaticd.co.za