



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

South African Housing Contracts Legal Requirements Documentation Training

Physical Planning and Construction / Physical Planning, Design and Management

Unit Standard 114235 · NQF Level 1 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with comprehensive knowledge of the legal requirements for documenting housing contracts in South Africa. It covers the essential elements of a valid contract, disclosure obligations, and compliance with the Housing Consumer Protection Measures Act. Participants will gain the skills to draft, review, and manage housing contracts that meet statutory and regulatory standards.

Category	Physical Planning and Construction
Subfield	Physical Planning, Design and Management
Unit Standard	114235
Accreditation	SAQA Accredited · NQF Level 1 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the key provisions of the Housing Consumer Protection Measures Act and related legislation to housing contract documentation.
- Analyze housing contracts to ensure compliance with legal requirements, including mandatory disclosures and consumer protection clauses.
- Evaluate the legal implications of non-compliance with housing contract documentation standards.
- Design a compliant housing contract template that incorporates all statutory requirements.
- Demonstrate the ability to identify and rectify common errors in housing contract documentation.
- Implement procedures for maintaining accurate and legally sound housing contract records.

WHO SHOULD ATTEND

- Ideal for estate agents, property developers, conveyancers, housing project managers, and any professionals involved in the sale or leasing of residential properties in South Africa.

COURSE OUTLINE

Day 1: Introduction to Housing Contracts and Legal Framework

- Overview of South African housing law and policy.
- The Housing Act, Consumer Protection Act, and other relevant legislation.
- Parties to a housing contract: buyers, sellers, agents, and financiers.
- Types of housing contracts: sale agreements, lease agreements, and instalment sale agreements.
- Essential elements of a valid contract: offer, acceptance, consideration, capacity, and legality.
- Common pitfalls in housing contracts and how to avoid them.

Day 2: Drafting and Interpreting Housing Contracts

- Anatomy of a housing contract: preamble, definitions, operative clauses, and schedules.
- Key clauses: purchase price, deposit, guarantees, voetstoots, and suspensive conditions.
- Drafting techniques for clarity and enforceability.
- Interpreting ambiguous terms and conditions.
- Case studies on contract interpretation disputes.
- Role of the Property Practitioners Act in contract drafting.

Day 3: Legal Requirements and Compliance Documentation

- Required documents: title deed, rates clearance certificate, electrical compliance certificate, and gas and electric fence certificates.
- Seller's disclosure obligations under the Property Practitioners Act.
- Homeowner's association and body corporate rules.
- Compliance with the Alienation of Land Act.
- Managing timelines for document submission.
- Consequences of non-compliance.

Day 4: Risk Management and Dispute Resolution

- Common risks: non-disclosure, defects, financing issues, and fraud.
- Risk mitigation through due diligence and thorough documentation.
- Dispute resolution: negotiation, mediation, arbitration, and litigation.
- The role of the Ombud for property practitioners.
- Case studies on contract disputes and resolution.
- Best practices for record-keeping and communication.

Day 5: Practical Integration and Assessment

- Review of key concepts from Days 1-4.
- Group exercise: drafting a housing contract from a given scenario.
- Peer review and critique of contracts.
- Mock dispute resolution exercise.
- Final assessment: written test and practical evaluation.
- Course wrap-up and resources for continued learning.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 1**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 23,000.00	R 23,000.00
1	In-House	R 29,900.00	R 29,900.00
1	On-Campus (Pretoria)	R 34,500.00	R 34,500.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 114235) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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