



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Equipment Materials And Tools Packing Procedures Training

Culture and Arts / Performing Arts

Unit Standard 114508 · NQF Level 3 · 7 Credits · 4 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to pack equipment, materials, and tools safely and efficiently. It covers correct packing procedures, handling techniques, and storage requirements to minimise damage and ensure workplace safety. By the end of the course, participants will be able to apply industry-standard packing methods in various operational contexts.

Category	Culture and Arts
Subfield	Performing Arts
Unit Standard	114508
Accreditation	SAQA Accredited · NQF Level 3 · 7 Credits
Duration	4 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Identify and select appropriate packing materials and methods for different types of equipment, materials, and tools.
- Apply correct handling and lifting techniques to prevent injury and damage during packing.
- Demonstrate proper packing procedures in accordance with organisational and safety standards.
- Evaluate packed items for stability, protection, and compliance with transport requirements.
- Implement labelling and documentation procedures for packed loads.

WHO SHOULD ATTEND

- This course is designed for warehouse workers, logistics staff, storekeepers, and any employees responsible for packing, handling, or transporting equipment, materials, and tools in industrial or commercial settings.

COURSE OUTLINE

Day 1: Introduction to Packing Procedures and Material Identification

- Overview of course outcomes and unit standard 114508.
- Introduction to packing principles: safety, security, and preservation.
- Types of packing materials: cushioning, barriers, containers, and fasteners.
- Factors influencing material selection: weight, fragility, environment.
- Legal and regulatory requirements for packing in South Africa.
- Case studies: common packing failures and their impacts.

Day 2: Tools and Techniques for Effective Packing

- Overview of packing tools: tape dispensers, cutters, strapping tools, and sealing equipment.
- Techniques for fragile items: cushioning, blocking, and bracing.
- Methods for heavy or irregularly shaped items.
- Moisture and corrosion prevention: desiccants, barrier films, and VCI.
- Hands-on practice: wrapping and securing sample items.
- Material estimation and waste reduction strategies.

Day 3: Procedures for Packing Specialized Equipment and Hazardous Materials

- Packing for electronics: ESD protection, shock/vibration control.
- Packing for precision instruments: climate control and handling precautions.
- Hazardous materials classification and packaging requirements (SANS 10228).
- Labeling, marking, and documentation for transport.
- Logistics considerations: palletization, container loading, and handling.
- Practical exercise: packing a hazardous material sample.

Day 4: Quality Assurance, Troubleshooting, and Final Assessment

- Quality control: visual inspection, drop testing, and seal integrity.
- Troubleshooting: addressing damage, material failure, and non-compliance.
- Environmental considerations: sustainable packing and waste management.
- Developing a packing plan: workflow, resource allocation, and timelines.
- Review of course content and question-and-answer session.
- Final practical assessment: pack a mixed consignment.
- Written assessment covering all unit standard outcomes.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **7 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 20,500.00	R 20,500.00
1	In-House	R 26,600.00	R 26,600.00
1	On-Campus (Pretoria)	R 30,800.00	R 30,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
11 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
11 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	20 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	20 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 114508) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza, 1122 Burnett St, Hatfield 0028, Pretoria, Gauteng, South Africa
Tel: +27 12 004 8389 · WhatsApp: +27 65 077 6310 · apply@aaticd.co.za · www.aaticd.co.za