



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Democracy And South African Foreign Home Affairs Departments Structure Functions Training

Law, Military Science and Security / Sovereignty of the State

Unit Standard 114859 · NQF Level 5 · 3 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with a comprehensive understanding of the democratic principles underpinning South Africa's foreign and home affairs departments, and the structural and functional frameworks that guide their operations. Participants will explore the constitutional and legislative mandates, policy development processes, and interdepartmental coordination mechanisms essential for effective governance. The course aims to enhance learners' ability to critically analyze and contribute to the functioning of these key government institutions.

Category	Law, Military Science and Security
Subfield	Sovereignty of the State
Unit Standard	114859
Accreditation	SAQA Accredited · NQF Level 5 · 3 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply democratic principles to analyze the roles and responsibilities of South Africa's foreign and home affairs departments.
- Evaluate the structural design and functional divisions within these departments in relation to constitutional mandates.
- Analyze the policy-making processes and interdepartmental coordination mechanisms that support effective governance.
- Demonstrate understanding of the legislative frameworks governing foreign and home affairs operations.
- Assess the impact of democratic values on service delivery and international relations.
- Implement strategies for improving departmental efficiency and accountability within a democratic context.

WHO SHOULD ATTEND

- This course is designed for public servants, policy analysts, diplomats, and professionals working in or with South African government departments, particularly those in foreign affairs, home affairs, and related agencies.
- It is also suitable for students and researchers seeking in-depth knowledge of South Africa's democratic governance structures.

COURSE OUTLINE

Day 1: Democracy and the Structure and Functions of South Africa's Foreign and Home Affairs Departments

- Overview of South Africa's democratic constitution and the separation of powers.
- Introduction to DIRCO: mission, organisational structure, and core functions (diplomacy, consular services, international cooperation).
- Introduction to DHA: mission, organisational structure, and core functions (civil registration, immigration, refugee affairs).
- The role of Parliament and oversight committees in democratic accountability.
- Case studies: How DIRCO and DHA implement democratic values in practice.
- Practical exercise: Mapping the organisational charts of DIRCO and DHA.
- Group discussion: Challenges in aligning departmental functions with democratic principles.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 13,400.00	R 13,400.00
1	In-House	R 17,400.00	R 17,400.00
1	On-Campus (Pretoria)	R 20,200.00	R 20,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
11 Aug 2026	11 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	12 Aug 2026	On-Campus	Dubai, UAE
13 Aug 2026	13 Aug 2026	On-Campus	Pretoria, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	17 Aug 2026	On-Campus	Shenzhen, China
18 Aug 2026	18 Aug 2026	On-Campus	Harare, Zimbabwe
18 Aug 2026	18 Aug 2026	On-Campus	Dubai, UAE
19 Aug 2026	19 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 114859) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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