



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Determine And Develop Information Relating To Plant And Equipment And Service For Hire Training

Services / Cleaning, Domestic, Hiring, Property and Rescue Services

Unit Standard 115844 · NQF Level 5 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the skills to identify, gather, and develop accurate information on plant, equipment, and services available for hire. It covers key aspects such as specifications, costs, availability, and contractual terms, enabling effective decision-making in equipment and service procurement. The training ensures compliance with organisational policies and relevant legislation.

Category	Services
Subfield	Cleaning, Domestic, Hiring, Property and Rescue Services
Unit Standard	115844
Accreditation	SAQA Accredited · NQF Level 5 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Identify and gather relevant information on plant, equipment, and services for hire from reliable sources.
- Analyze and evaluate information to determine suitability, cost-effectiveness, and compliance with requirements.
- Develop comprehensive reports and documentation detailing specifications, terms, and conditions of hire.
- Apply organisational policies and legal requirements in the information development process.
- Demonstrate effective communication and negotiation skills when liaising with suppliers and stakeholders.

WHO SHOULD ATTEND

- This course is designed for supervisors, managers, and procurement personnel responsible for sourcing and managing plant, equipment, and service hires within their organisations.

COURSE OUTLINE

Day 1: Foundations of Plant and Equipment Hire Information

- Introduction to plant and equipment hire industry
- Categories of plant and equipment: earthmoving, material handling, construction, etc.
- Legal framework: OHSA, National Environmental Management Act, and hire agreements
- Documentation: hire contracts, inspection reports, and service records
- Determining hire rates: factors affecting pricing
- Introduction to asset registers and tracking systems
- Case studies: common information gaps and their impact

Day 2: Developing Information Systems and Risk Management

- Information collection methods: inspections, operator feedback, and supplier data
- Risk assessment: identifying hazards, assessing likelihood and severity
- Developing service schedules based on manufacturer guidelines and usage
- Creating condition report templates: pre-hire, during hire, post-hire
- Information management systems: manual vs. digital solutions
- Record keeping for compliance and audit trails
- Workshop: develop a sample hire information pack

Day 3: Practical Application and Integration

- Decision-making using hire information: selecting equipment, determining duration
- Integrating service records, operator logs, and financial data
- Reporting: format, audience, and key metrics
- Case study: real-world scenario – resolving a hire dispute using documentation
- Continuous improvement: feedback loops, updating procedures
- Final assessment: practical exercise – compile a hire recommendation report
- Course review and Q&A;

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 18,800.00	R 18,800.00
1	In-House	R 24,500.00	R 24,500.00
1	On-Campus (Pretoria)	R 28,100.00	R 28,100.00

UPCOMING SESSIONS

Start	End	Method	Venue
04 Aug 2026	06 Aug 2026	On-Campus	Dubai, UAE
04 Aug 2026	06 Aug 2026	On-Campus	Johannesburg, South Africa
05 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
05 Aug 2026	07 Aug 2026	On-Campus	Mauritius
10 Aug 2026	12 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	12 Aug 2026	On-Campus	Dubai, UAE
11 Aug 2026	13 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Mauritius

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 115844) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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