



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Workplace Security Measures And Area Maintenance Training

Services / Cleaning, Domestic, Hiring, Property and Rescue Services

Unit Standard 115872 · NQF Level 3 · 5 Credits · 2 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to implement effective workplace security measures and maintain designated areas in accordance with organisational policies and legislative requirements. Participants will learn to identify security risks, apply preventive measures, and perform area maintenance tasks to ensure a safe and secure working environment.

Category	Services
Subfield	Cleaning, Domestic, Hiring, Property and Rescue Services
Unit Standard	115872
Accreditation	SAQA Accredited · NQF Level 3 · 5 Credits
Duration	2 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply workplace security measures to protect people, assets, and information.
- Identify and assess potential security risks and implement appropriate controls.
- Demonstrate area maintenance procedures to ensure cleanliness, orderliness, and safety.
- Implement emergency response procedures related to security breaches.
- Evaluate the effectiveness of security measures and recommend improvements.
- Comply with relevant legislation, policies, and procedures governing workplace security.

WHO SHOULD ATTEND

- This course is designed for employees, supervisors, and security personnel responsible for workplace security and area maintenance in any industry.
- It is also suitable for individuals seeking to enhance their understanding of security protocols and maintenance practices.

COURSE OUTLINE

Day 1: Foundational Security Measures and Area Maintenance Principles

- Introduction to workplace security: legal requirements (OHSA, SANS standards).
- Types of security risks: theft, vandalism, unauthorised access, and safety hazards.
- Area maintenance fundamentals: cleanliness, orderliness, and hazard identification.
- Access control measures: keys, access cards, visitor management.
- Security equipment: CCTV, alarms, and their basic operation.
- Emergency procedures: fire, bomb threats, and evacuation drills.
- Incident reporting: documentation and communication channels.
- Practical exercise: conducting a basic security and maintenance walkthrough.

Day 2: Advanced Security Applications and Integrated Maintenance Practices

- Advanced access control: biometrics, remote monitoring, and temporary permissions.
- Security for IT assets: data protection, password policies, and physical security of servers.
- Preventive maintenance: scheduling, checklists, and reporting defects.
- Security audits: conducting inspections, identifying vulnerabilities, and recommending improvements.
- Incident response: containment, investigation, and corrective actions.
- Integration of security and maintenance: shared responsibilities and communication.
- Case studies: analysis of workplace security incidents and lessons learned.
- Practical exercise: developing a security and maintenance improvement plan.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **5 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 15,400.00	R 15,400.00
1	In-House	R 20,000.00	R 20,000.00
1	On-Campus (Pretoria)	R 23,100.00	R 23,100.00

UPCOMING SESSIONS

Start	End	Method	Venue
11 Aug 2026	12 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
13 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
13 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
13 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	18 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	18 Aug 2026	On-Campus	Abu Dhabi, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 115872) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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