



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Socio Economic Transformation Project Proposal Development Training

Human and Social Studies / Religious and Ethical Foundations of Society

Unit Standard 116003 · NQF Level 6 · 12 Credits · 9 Days

COURSE OVERVIEW

This course equips learners with the skills to develop and manage socio-economic transformation project proposals, aligning with South Africa's transformation frameworks such as B-BBEE and sector codes. Participants will learn to design projects that drive inclusive growth, address inequality, and promote sustainable development within their organisations and communities.

Category	Human and Social Studies
Subfield	Religious and Ethical Foundations of Society
Unit Standard	116003
Accreditation	SAQA Accredited · NQF Level 6 · 12 Credits
Duration	9 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Analyse the legislative and policy framework for socio-economic transformation in South Africa.
- Apply stakeholder engagement principles to identify transformation needs and opportunities.
- Design a comprehensive project proposal that integrates socio-economic objectives with measurable outcomes.
- Evaluate project feasibility, risks, and sustainability factors within a transformation context.
- Implement monitoring and evaluation mechanisms to track project impact against transformation goals.
- Demonstrate the ability to present and defend a project proposal to funders and decision-makers.

WHO SHOULD ATTEND

- This course is designed for project managers, transformation officers, business development professionals, and community leaders who are responsible for initiating or managing socio-economic development projects.

COURSE OUTLINE

Day 1: Foundations of Socio-Economic Transformation

- Introduction to socio-economic transformation.
- Overview of relevant SA legislation (e.g., BBBEE, Employment Equity).
- The project proposal lifecycle.
- Stakeholder identification and analysis.
- Case studies of successful transformation projects.
- Ethical considerations in project development.

Day 2: Needs Assessment and Problem Analysis

- Methods for needs assessment (surveys, interviews, focus groups).
- Problem tree analysis.
- Stakeholder engagement in needs identification.
- Defining scope and boundaries.
- Formulating a clear problem statement.
- Practical exercise: Conducting a mini needs assessment.

Day 3: Designing Logical Framework and Theory of Change

- Introduction to logical framework matrix.
- Theory of change concepts.
- Setting SMART objectives.
- Identifying assumptions and risks.
- Building a results chain.
- Workshop: Drafting a logical framework.

Day 4: Project Planning and Work Breakdown Structure

- Steps in project planning.
- Creating a WBS.
- Resource estimation (human, financial, material).
- Budget development basics.
- Scheduling techniques.
- Risk management planning.
- Practical: Develop a WBS for a transformation project.

Day 5: Proposal Writing and Structure

- Components of a project proposal (executive summary, background, methodology, budget).
- Writing for different audiences (government, donors, private sector).
- Language and tone in proposals.
- Integrating transformation indicators.
- Common pitfalls in proposal writing.
- Exercise: Draft a proposal section.

Day 6: Budgeting and Financial Sustainability

- Budget categories (personnel, equipment, operations).
- Cost estimation techniques.
- Budget narrative writing.
- Funding sources for transformation projects (government grants, CSR, donors).

- Sustainability planning.
- Financial compliance and auditing basics.
- Workshop: Build a sample budget.

Day 7: Monitoring, Evaluation, and Reporting

- M&E; frameworks (logic model, indicator tracking).
- Quantitative and qualitative indicators.
- Data collection methods.
- Reporting schedules and formats.
- Using M&E; for adaptive management.
- Case study: M&E; in a transformation project.

Day 8: Stakeholder Engagement and Partnerships

- Stakeholder mapping and analysis.
- Partnership models (cooperatives, PPPs).
- Communication strategies.
- Negotiation and conflict resolution.
- Memorandum of understanding (MoU) basics.
- Role-play: Stakeholder meeting simulation.

Day 9: Proposal Presentation and Integration

- Presentation skills for proposal defence.
- Handling Q&A; sessions.
- Finalising proposal documents.
- Peer review and feedback.
- Course wrap-up and evaluation.
- Next steps: Submission and follow-up.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **12 NQF credits** at **NQF Level 6**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 36,600.00	R 36,600.00
1	In-House	R 47,600.00	R 47,600.00
1	On-Campus (Pretoria)	R 55,000.00	R 55,000.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	20 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	21 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	24 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	24 Aug 2026	On-Campus	Mauritius
13 Aug 2026	25 Aug 2026	On-Campus	Cape Town, South Africa
14 Aug 2026	26 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	27 Aug 2026	On-Campus	Abu Dhabi, UAE
18 Aug 2026	28 Aug 2026	On-Campus	Durban, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 116003) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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