



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Service Truck Operation And Safety Procedures Training

Physical Planning and Construction / Civil Engineering Construction

Unit Standard 116085 · NQF Level 2 · 10 Credits · 7 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to operate service trucks safely and efficiently in various work environments. It covers pre-trip inspections, load management, driving techniques, and emergency procedures to ensure compliance with South African health and safety regulations. By the end of the course, participants will be able to minimize risks and promote a culture of safety in service truck operations.

Category	Physical Planning and Construction
Subfield	Civil Engineering Construction
Unit Standard	116085
Accreditation	SAQA Accredited · NQF Level 2 · 10 Credits
Duration	7 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply pre-trip inspection procedures to identify and report defects on service trucks.
- Demonstrate safe loading and securing of equipment and materials on service trucks.
- Implement defensive driving techniques and site-specific safety protocols during service truck operation.
- Analyze potential hazards associated with service truck operations and apply appropriate control measures.
- Evaluate emergency response procedures and execute actions for incidents such as breakdowns, spills, or accidents.
- Demonstrate compliance with relevant South African legislation and company safety policies during service truck operations.

WHO SHOULD ATTEND

- This course is designed for operators, drivers, and supervisors responsible for service truck operations in industries such as mining, construction, logistics, and utilities.
- It is also suitable for safety officers and fleet managers seeking to enhance their understanding of safe service truck practices.

COURSE OUTLINE

Day 1: Introduction to Service Truck Operations and Regulatory Framework

- Overview of service truck types and applications.
- Key legal requirements for operators (driver licensing, vehicle fitness, load management).
- Introduction to the Unit Standard 116085 outcomes.
- Roles and responsibilities of operators, employers, and safety officers.
- Basic safety principles: hazard identification, risk assessment, and control measures.

Day 2: Pre-Operational Checks and Vehicle Familiarization

- Daily inspection routines: engine, transmission, steering, suspension.
- Checking fluid levels (oil, coolant, hydraulic fluid, fuel).
- Tire condition and pressure assessment.
- Lighting, reflectors, and warning devices.
- Hydraulic system checks for cranes, winches, and lifts.
- Documentation: pre-trip inspection reports and defect reporting procedures.

Day 3: Safe Driving and Manoeuvring Techniques

- Defensive driving techniques: scanning, following distance, speed management.
- Manoeuvring in confined spaces (construction sites, warehouses, urban areas).
- Effects of load distribution on vehicle handling.
- Emergency braking and collision avoidance.
- Driving on gravel, slopes, and uneven terrain.
- Use of mirrors and cameras for blind spot reduction.

Day 4: Loading, Securing, and Unloading of Equipment and Materials

- Load rating and centre of gravity principles.
- Types of securing devices: chains, binders, straps, and blocks.
- Inspection of lifting gear (slings, hooks, shackles).
- Step-by-step loading and securing process.
- Unloading techniques: crane operation, winching, and ramp use.
- Documentation: load manifest and weight distribution records.

Day 5: On-Site Operations and Communication

- Communication signals: hand signals, two-way radio etiquette, and site-specific codes.
- Positioning and stabilizing the vehicle for crane or hydraulic operations.
- Spill prevention and containment procedures.
- Working near live electrical cables and buried utilities.
- Personal protective equipment (PPE) requirements for on-site work.
- Interaction with other trades and vehicles on site.

Day 6: Emergency Procedures and Incident Response

- Emergency response plan components.
- Fire classes and extinguisher types (A, B, C, D) and usage.
- First aid basics for common injuries (cuts, fractures, burns).
- Vehicle breakdown procedures: warning triangles, reflective vests, calling for assistance.
- Load failure containment and cleanup.
- Incident reporting: forms, timelines, and root cause analysis.

Day 7: Assessment, Practical Integration, and Certification

- Practical assessment: pre-trip inspection, driving manoeuvres, load securement, on-site operations.
- Written assessment: 30 multiple-choice questions.
- Feedback session and remediation if needed.
- Logbook review and sign-off.
- Certification: issuing of statement of results and portfolio of evidence.
- Next steps: ongoing professional development and refresher training.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 2**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 28,200.00	R 28,200.00
1	In-House	R 36,700.00	R 36,700.00
1	On-Campus (Pretoria)	R 42,300.00	R 42,300.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	18 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	19 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	20 Aug 2026	On-Campus	Pretoria, South Africa
13 Aug 2026	21 Aug 2026	On-Campus	Abu Dhabi, UAE
14 Aug 2026	24 Aug 2026	On-Campus	Durban, South Africa
14 Aug 2026	24 Aug 2026	On-Campus	Mauritius
17 Aug 2026	25 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	25 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 116085) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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