



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Basic Human Resource Management For Agricultural Operations Training

Agriculture and Nature Conservation / Primary Agriculture

Unit Standard 116160 · NQF Level 1 · 2 Credits · 1 Day

COURSE OVERVIEW

This course equips agricultural managers and supervisors with foundational human resource management skills tailored to the unique demands of farming operations. Participants will learn to apply basic HR principles including recruitment, performance management, and disciplinary procedures within the agricultural context.

Category	Agriculture and Nature Conservation
Subfield	Primary Agriculture
Unit Standard	116160
Accreditation	SAQA Accredited · NQF Level 1 · 2 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply basic human resource management principles to agricultural work environments.
- Demonstrate effective recruitment and selection processes for farm labour.
- Implement performance management systems suitable for agricultural operations.
- Evaluate and apply disciplinary and grievance procedures in a farming context.
- Design simple training plans to address skill gaps among agricultural workers.
- Analyze the impact of labour legislation on agricultural HR practices.

WHO SHOULD ATTEND

- Farm managers, agricultural supervisors, and team leaders responsible for managing workers in crop, livestock, or mixed farming operations.

COURSE OUTLINE

Day 1: Foundations of Human Resource Management in Agriculture

- Introduction to HRM in agriculture: scope and importance.
- Overview of the South African labour legislative framework (BCEA, LRA, EE, OHSA).
- Recruitment and selection of seasonal and permanent farm workers.
- Induction and training for agricultural roles.
- Performance management and feedback in farming teams.
- Managing labour relations: discipline, grievances, and conflict resolution.
- Health and safety considerations for agricultural workplaces.
- Record keeping and documentation for compliance.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **2 NQF credits** at **NQF Level 1**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	11 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Mauritius
12 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
13 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE
14 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
17 Aug 2026	17 Aug 2026	On-Campus	Durban, South Africa
18 Aug 2026	18 Aug 2026	On-Campus	Shenzhen, China

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 116160) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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