



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Municipal Cash Investment Management Techniques South African Statutes Training

Business, Commerce and Management Studies / Public Administration

Unit Standard 116346 · NQF Level 6 · 10 Credits · 7 Days

COURSE OVERVIEW

This course equips municipal finance professionals with the techniques and statutory knowledge required to manage cash investments in compliance with South African legislation. Participants will learn to apply the Municipal Finance Management Act (MFMA), relevant treasury regulations, and prudent investment practices to optimize returns while ensuring liquidity and risk mitigation.

Category	Business, Commerce and Management Studies
Subfield	Public Administration
Unit Standard	116346
Accreditation	SAQA Accredited · NQF Level 6 · 10 Credits
Duration	7 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the principles of the Municipal Finance Management Act (MFMA) and relevant treasury regulations to cash investment decisions.
- Analyze municipal cash flow patterns to determine short-term and long-term investment horizons.
- Evaluate investment instruments (e.g., fixed deposits, treasury bills, money market funds) for suitability, risk, and return.
- Implement internal controls and reporting mechanisms to ensure compliance with statutory requirements.
- Demonstrate the ability to compile investment policies and strategies aligned with municipal financial guidelines.
- Assess the impact of interest rate movements and economic factors on municipal cash investments.

WHO SHOULD ATTEND

- This course is designed for municipal finance officers, treasury managers, budget analysts, and internal auditors responsible for cash management and investment decisions within South African municipalities.

COURSE OUTLINE

Day 1: Introduction to Municipal Cash Investment Management and Regulatory Framework

- Overview of municipal finance and cash management.
- Introduction to the Municipal Finance Management Act (MFMA) and its implications.
- Relevant sections of the Constitution and local government legislation.
- Roles of the CFO, treasury, and council in investment decisions.
- Basic principles of liquidity, safety, and yield.
- Case examples of municipal investment failures and lessons learned.

Day 2: Legal Framework and Compliance Requirements

- Detailed analysis of MFMA sections 13, 14, 15, and 16 on investments.
- Regulations on investment of surplus funds.
- Approved investment instruments: fixed deposits, treasury bills, bonds, etc.
- Compliance with the Public Finance Management Act (PFMA) for municipalities.
- Reporting to National Treasury and the Auditor-General.
- Consequences of non-compliance and penalties.

Day 3: Investment Instruments and Risk Assessment

- Money market instruments: call accounts, fixed deposits, negotiable certificates of deposit.
- Capital market instruments: government bonds, municipal bonds, corporate bonds.
- Repurchase agreements (repos) and commercial paper.
- Risk assessment methodologies: credit ratings, duration, and liquidity analysis.
- Yield calculations: simple interest, compound interest, and effective annual rate.
- Matching investment horizons with cash flow needs.

Day 4: Investment Policies and Strategy Development

- Components of an investment policy: objectives, scope, delegation, and reporting.
- Cash flow forecasting techniques: short-term and medium-term.
- Strategic asset allocation vs. tactical decisions.
- Diversification and concentration limits.
- Internal controls: segregation of duties, authorization limits, and audits.
- Sample investment policy document review.

Day 5: Implementation and Operational Management

- Setting up bank accounts and investment accounts.
- Dealing with counterparties: banks, brokers, and asset managers.
- Transaction processing and settlement.
- Performance measurement: benchmarking and return calculations.
- Rebalancing strategies based on market conditions.
- Managing liquidity for operational needs.

Day 6: Reporting, Monitoring, and Audit

- Monthly and quarterly reporting: format, content, and frequency.
- Compliance monitoring: automated alerts and manual checks.
- Performance dashboards and KPIs.
- Role of internal audit and external auditors.
- Common audit findings on municipal investments.

- Remedial actions and continuous improvement plans.

Day 7: Case Studies, Practical Exercises, and Assessment

- Case studies: successful and problematic municipal investments.
- Group exercise: developing an investment strategy for a mock municipality.
- Presentation and peer review of strategies.
- Mock audit and compliance check.
- Review of key concepts and Q&A;
- Unit standard assessment preparation and final assessment.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 6**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 31,000.00	R 31,000.00
1	In-House	R 40,400.00	R 40,400.00
1	On-Campus (Pretoria)	R 46,500.00	R 46,500.00

UPCOMING SESSIONS

Start	End	Method	Venue
11 Aug 2026	19 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	20 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	20 Aug 2026	On-Campus	Mauritius
13 Aug 2026	21 Aug 2026	On-Campus	Cape Town, South Africa
14 Aug 2026	24 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	25 Aug 2026	On-Campus	Abu Dhabi, UAE
18 Aug 2026	26 Aug 2026	On-Campus	Durban, South Africa
19 Aug 2026	27 Aug 2026	On-Campus	Shenzhen, China

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 116346) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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