



## Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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### COURSE BROCHURE

# Capital Planning And Financing Skills For Business Training

Business, Commerce and Management Studies / Public Administration

Unit Standard 116347 · NQF Level 6 · 15 Credits · 12 Days

## COURSE OVERVIEW

This course equips learners with the skills to plan and finance capital projects effectively within a business context. Participants will gain the ability to evaluate investment opportunities, prepare capital budgets, and secure appropriate financing. The course ensures alignment with strategic business objectives while managing financial risk.

|                 |                                            |
|-----------------|--------------------------------------------|
| Category        | Business, Commerce and Management Studies  |
| Subfield        | Public Administration                      |
| Unit Standard   | 116347                                     |
| Accreditation   | SAQA Accredited · NQF Level 6 · 15 Credits |
| Duration        | 12 days                                    |
| Training Method | Online, On-Campus, In-House                |
| Certificate     | Issued via AATICD LMS – verifiable online  |

## LEARNING OUTCOMES

- Apply capital budgeting techniques to evaluate investment proposals.
- Analyze financing options and select appropriate sources of capital.
- Evaluate the financial viability of capital projects using net present value, internal rate of return, and payback period.
- Develop a capital plan that aligns with organisational strategy and risk appetite.
- Demonstrate understanding of the time value of money and its application in capital planning.
- Implement a capital financing strategy that optimises the cost of capital.

## WHO SHOULD ATTEND

- This course is designed for financial managers, business owners, project managers, and professionals responsible for capital investment decisions and financing strategies in their organisations.

## COURSE OUTLINE

### Day 1: Introduction to Capital Planning and Financing

- Overview of capital planning and financing.
- Role of capital in business growth and sustainability.
- Key stakeholders: investors, lenders, management, regulators.
- Distinction between capital and operational expenditure.
- South African economic environment and its impact on capital decisions.
- Introduction to capital budgeting concepts.

### Day 2: Time Value of Money and Cash Flow Analysis

- Time value of money: concepts and formulas.
- Present value and future value calculations.
- Discount rates: cost of capital, risk-free rate, risk premium.
- Cash flow estimation: operating, investing, financing flows.
- Net present value (NPV) as a decision tool.
- Practical exercises with real-world scenarios.

### Day 3: Capital Budgeting Techniques

- Net present value (NPV): calculation and interpretation.
- Internal rate of return (IRR) and its relationship to NPV.
- Payback period and discounted payback period.
- Profitability index and its use.
- Modified IRR (MIRR) for complex cash flows.
- Case study: evaluating a capital project.

### Day 4: Cost of Capital and Capital Structure

- Components of cost of capital: debt, equity, preference shares.
- Capital asset pricing model (CAPM) for cost of equity.
- Weighted average cost of capital (WACC): calculation and use.
- Modigliani-Miller theory: with and without taxes.
- Trade-off theory and pecking order theory.
- Practical exercise: computing WACC for a SA company.

### Day 5: Risk Analysis in Capital Budgeting

- Types of risk: business, financial, market, regulatory.
- Sensitivity analysis: key variables and impact.
- Scenario analysis: best, base, worst case.
- Monte Carlo simulation for risk assessment.
- Risk-adjusted discount rates and certainty equivalents.
- Risk management strategies: insurance, hedging, diversification.

### Day 6: Financing Options: Debt and Equity

- Debt financing: bank loans, overdrafts, bonds.
- Equity financing: ordinary shares, preference shares.
- Hybrid instruments: convertible bonds, mezzanine finance.
- Cost and availability of financing in South Africa.
- Legal and regulatory considerations.

- Case study: choosing between debt and equity.

#### **Day 7: Alternative Financing and Public-Private Partnerships**

- Leasing: operating vs finance leases.
- Venture capital and private equity.
- Project finance: structure and risk allocation.
- Development finance institutions in SA: DBSA, IDC.
- Public-private partnerships: models and examples.
- Crowdfunding and peer-to-peer lending.

#### **Day 8: Financial Modelling for Capital Planning**

- Structure of a financial model: inputs, calculations, outputs.
- Building revenue and cost projections.
- Depreciation, tax, and working capital assumptions.
- Incorporating financing and debt schedules.
- Scenario and sensitivity analysis in Excel.
- Hands-on lab: create a project finance model.

#### **Day 9: Capital Planning Process and Governance**

- Capital planning cycle: identification, evaluation, approval, monitoring.
- Governance: board oversight, investment committees.
- Capital rationing: soft vs hard constraints.
- Project prioritisation: scoring models, ranking.
- Strategic alignment: linking capital to business strategy.
- Documentation and presentation of capital proposals.

#### **Day 10: Regulatory and Tax Considerations in South Africa**

- Companies Act requirements for capital transactions.
- JSE listing requirements for equity issues.
- Tax considerations: interest deductibility, dividend tax.
- Exchange control regulations (SARB).
- Broad-Based Black Economic Empowerment (B-BBEE) and capital.
- Case study: structuring a compliant financing deal.

#### **Day 11: Project Evaluation and Post-Implementation Review**

- Purpose and benefits of post-implementation review.
- Variance analysis: actual vs budgeted cash flows.
- Performance metrics: ROI, payback, NPV achieved.
- Identifying causes of deviations.
- Corrective actions and continuous improvement.
- Reporting to stakeholders on project outcomes.

#### **Day 12: Integrated Case Study and Capstone Project**

- Overview of integrated case study (SA company).
- Group work: analyse company's capital needs and options.
- Build financial model and evaluate projects.
- Prepare financing proposal with risk mitigation.
- Presentations and peer feedback.
- Final assessment and course wrap-up.

## ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **15 NQF credits** at **NQF Level 6**.

## PRICING (PER DELEGATE, EX-VAT)

| Delegates | Training Method      | Price per Delegate | Total       |
|-----------|----------------------|--------------------|-------------|
| 1         | Online               | R 45,100.00        | R 45,100.00 |
| 1         | In-House             | R 58,600.00        | R 58,600.00 |
| 1         | On-Campus (Pretoria) | R 67,600.00        | R 67,600.00 |

## UPCOMING SESSIONS

| Start       | End         | Method    | Venue                   |
|-------------|-------------|-----------|-------------------------|
| 10 Aug 2026 | 25 Aug 2026 | On-Campus | Cape Town, South Africa |
| 11 Aug 2026 | 26 Aug 2026 | On-Campus | Dubai, UAE              |
| 12 Aug 2026 | 27 Aug 2026 | On-Campus | Pretoria, South Africa  |
| 13 Aug 2026 | 28 Aug 2026 | On-Campus | Abu Dhabi, UAE          |
| 14 Aug 2026 | 31 Aug 2026 | On-Campus | Durban, South Africa    |
| 14 Aug 2026 | 31 Aug 2026 | On-Campus | Mauritius               |
| 17 Aug 2026 | 01 Sep 2026 | On-Campus | Harare, Zimbabwe        |
| 17 Aug 2026 | 01 Sep 2026 | On-Campus | Dubai, UAE              |

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

## HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit [www.aaticd.co.za](http://www.aaticd.co.za), open the page for this course (Unit Standard 116347) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to [apply@aaticd.co.za](mailto:apply@aaticd.co.za) – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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