



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Developmental Assessment Participation Skills Training

Health Sciences and Social Services / Promotive Health and Developmental Services

Unit Standard 117185 · NQF Level 4 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips participants with the skills to effectively participate in developmental assessments, including understanding assessment criteria, providing constructive feedback, and supporting individual development plans. It ensures that learners can engage meaningfully in assessment processes within a South African context.

Category	Health Sciences and Social Services
Subfield	Promotive Health and Developmental Services
Unit Standard	117185
Accreditation	SAQA Accredited · NQF Level 4 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the principles and processes of developmental assessment within a workplace context.
- Analyze assessment criteria and evidence to identify strengths and areas for development.
- Evaluate feedback from assessments to create actionable development plans.
- Demonstrate effective communication skills during assessment discussions.
- Implement strategies to support continuous learning and growth based on assessment outcomes.
- Design personal development plans aligned with organizational goals and assessment results.

WHO SHOULD ATTEND

- This course is designed for employees, supervisors, and team members who are required to participate in developmental assessments as part of performance management or skills development initiatives.

COURSE OUTLINE

Day 1: Foundations of Developmental Assessment

- Overview of developmental assessment and its importance.
- Key developmental domains: cognitive, motor, social-emotional, language.
- Typical developmental milestones from infancy to adolescence.
- Introduction to participation-based assessment frameworks.
- Ethical considerations and informed consent.
- Roles and responsibilities of assessors.
- Cultural sensitivity in assessment.

Day 2: Assessment Tools and Techniques

- Types of assessment tools: screening, diagnostic, observational, checklists.
- Overview of commonly used tools in South Africa.
- Criteria for tool selection: validity, reliability, cultural fairness.
- Step-by-step administration procedures.
- Scoring methods and interpretation guidelines.
- Practical demonstration and hands-on practice.
- Common pitfalls in administration.

Day 3: Observation and Documentation Skills

- Principles of systematic observation.
- Structured vs. unstructured observation methods.
- Recording techniques: anecdotal records, time sampling, event sampling.
- Reducing observer bias.
- Analysing and synthesising observational data.
- Report writing: structure, language, and objectivity.
- Feedback strategies for stakeholders.

Day 4: Collaborative Assessment and Participation

- Family-centred practice and partnership.
- Interviewing parents and caregivers.
- Interdisciplinary team collaboration.
- Strategies to engage children and reduce anxiety.
- Adaptations for children with disabilities.
- Using assistive technology in assessment.
- Addressing barriers to participation.

Day 5: Integration, Planning, and Practical Application

- Linking assessment to intervention planning.
- Writing Individualised Education/Support Plans (IEP/ISP).
- Case studies: integrating all skills learned.
- Role-play: conducting a full assessment.
- Peer feedback and self-reflection.
- Quality assurance and continuous improvement.
- Review of unit standard requirements.
- Preparation for final assessment.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 23,000.00	R 23,000.00
1	In-House	R 29,900.00	R 29,900.00
1	On-Campus (Pretoria)	R 34,500.00	R 34,500.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 117185) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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