



## Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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### COURSE BROCHURE

# Outsourcing Contracts For Craft Production Processes Training

Culture and Arts / Visual Arts

Unit Standard 117524 · NQF Level 5 · 3 Credits · 1 Day

## COURSE OVERVIEW

This course equips learners with the knowledge and skills to effectively manage outsourcing contracts for craft production processes. Participants will understand legal requirements, contract terms, and quality assurance mechanisms to ensure successful outsourcing partnerships.

|                 |                                           |
|-----------------|-------------------------------------------|
| Category        | Culture and Arts                          |
| Subfield        | Visual Arts                               |
| Unit Standard   | 117524                                    |
| Accreditation   | SAQA Accredited · NQF Level 5 · 3 Credits |
| Duration        | 1 day                                     |
| Training Method | Online, On-Campus, In-House               |
| Certificate     | Issued via AATICD LMS – verifiable online |

## LEARNING OUTCOMES

- Apply principles of contract law to draft and review outsourcing agreements for craft production.
- Analyze the risks and benefits of outsourcing specific craft production processes.
- Evaluate supplier performance against agreed quality standards and contractual obligations.
- Design monitoring and evaluation mechanisms to ensure compliance with contract terms.
- Implement corrective actions to address non-compliance or performance gaps in outsourcing contracts.
- Demonstrate effective communication and negotiation skills when managing outsourcing relationships.

## WHO SHOULD ATTEND

- This course is designed for production managers, procurement officers, and small business owners in the craft sector who oversee outsourced production activities.

## COURSE OUTLINE

### Day 1: Fundamentals of Outsourcing Craft Production Contracts

- Introduction to outsourcing in craft production: definitions and scope.
- South African legal context: relevant laws and regulations (e.g., Consumer Protection Act, Labour Relations Act).
- Essential contract clauses: scope of work, service levels, pricing, intellectual property, termination.
- Risk assessment: quality control, supply chain disruptions, dependency risks.
- Benefits and challenges: cost savings, flexibility, loss of control.
- Case studies: successful and failed outsourcing contracts in craft industries.
- Contract negotiation basics: communication, clarity, and mutual benefit.
- Practical exercise: reviewing a sample outsourcing contract.

## ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 5**.

## PRICING (PER DELEGATE, EX-VAT)

| Delegates | Training Method      | Price per Delegate | Total       |
|-----------|----------------------|--------------------|-------------|
| 1         | Online               | R 13,400.00        | R 13,400.00 |
| 1         | In-House             | R 17,400.00        | R 17,400.00 |
| 1         | On-Campus (Pretoria) | R 20,200.00        | R 20,200.00 |

## UPCOMING SESSIONS

| Start       | End         | Method    | Venue                   |
|-------------|-------------|-----------|-------------------------|
| 10 Aug 2026 | 10 Aug 2026 | On-Campus | Pretoria, South Africa  |
| 11 Aug 2026 | 11 Aug 2026 | On-Campus | Abu Dhabi, UAE          |
| 12 Aug 2026 | 12 Aug 2026 | On-Campus | Durban, South Africa    |
| 12 Aug 2026 | 12 Aug 2026 | On-Campus | Mauritius               |
| 13 Aug 2026 | 13 Aug 2026 | On-Campus | Cape Town, South Africa |
| 14 Aug 2026 | 14 Aug 2026 | On-Campus | Dubai, UAE              |
| 17 Aug 2026 | 17 Aug 2026 | On-Campus | Abu Dhabi, UAE          |
| 18 Aug 2026 | 18 Aug 2026 | On-Campus | Durban, South Africa    |

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

## HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit [www.aaticd.co.za](http://www.aaticd.co.za), open the page for this course (Unit Standard 117524) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to [apply@aaticd.co.za](mailto:apply@aaticd.co.za) – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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