



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Social Housing Maintenance Programme Planning And Management Training

Services / Cleaning, Domestic, Hiring, Property and Rescue Services

Unit Standard 117736 · NQF Level 6 · 12 Credits · 9 Days

COURSE OVERVIEW

This course equips learners with the skills to plan and manage maintenance programmes for social housing complexes. It covers strategic planning, resource allocation, and performance monitoring to ensure sustainable and compliant housing maintenance.

Category	Services
Subfield	Cleaning, Domestic, Hiring, Property and Rescue Services
Unit Standard	117736
Accreditation	SAQA Accredited · NQF Level 6 · 12 Credits
Duration	9 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Analyse maintenance requirements for social housing units and develop a comprehensive maintenance plan.
- Design a maintenance programme that aligns with budgetary constraints and regulatory standards.
- Implement preventive and corrective maintenance schedules to optimise asset lifespan.
- Evaluate maintenance performance using key indicators and recommend improvements.
- Demonstrate effective communication and coordination with contractors and stakeholders.
- Apply relevant legislation and policies governing social housing maintenance.

WHO SHOULD ATTEND

- Property managers, housing officers, maintenance coordinators, and technical staff involved in the management of social housing projects.

COURSE OUTLINE

Day 1: Introduction to Social Housing Maintenance and Regulatory Framework

- Overview of social housing in South Africa
- Roles of housing entities, tenants, and regulators
- Introduction to the Housing Act and Social Housing Act
- SAQA Unit Standard 117736 requirements
- Basic maintenance planning concepts

Day 2: Maintenance Planning Fundamentals and Asset Management

- Types of maintenance: reactive, preventive, predictive
- Steps in developing a maintenance plan
- Asset lifecycle management
- Condition assessment techniques
- Risk-based prioritisation

Day 3: Budgeting and Financial Management for Maintenance

- Maintenance budgeting process
- Cost estimation methods
- Life-cycle cost analysis
- Resource allocation strategies
- Financial monitoring and reporting

Day 4: Maintenance Scheduling and Work Order Management

- Developing maintenance schedules
- Work order lifecycle
- Contractor management and procurement
- In-house vs outsourced maintenance
- Computerised maintenance management systems (CMMS)

Day 5: Technical Standards and Quality Assurance in Maintenance

- Technical standards for plumbing, electrical, and structural
- Building regulations and SABS standards
- Quality inspection checklists
- Non-conformance management
- Continuous improvement in maintenance

Day 6: Health, Safety, and Environmental Considerations

- Occupational Health and Safety Act (OHSA)
- Hazard identification and risk assessment
- Personal protective equipment (PPE)
- Waste management and environmental compliance
- Emergency procedures

Day 7: Tenant Communication and Stakeholder Engagement

- Tenant communication plans
- Complaint handling procedures
- Stakeholder mapping and engagement
- Conflict resolution

- Reporting to funders and regulators

Day 8: Performance Monitoring and Reporting

- Maintenance KPIs (e.g., response time, backlog)
- Data collection and analysis
- Dashboard and report templates
- Benchmarking
- Corrective action planning

Day 9: Integration, Case Studies, and Assessment Preparation

- Case studies in social housing maintenance
- Group problem-solving exercises
- Assessment requirements and portfolio evidence
- Personal action plan
- Course review and Q&A;

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **12 NQF credits** at **NQF Level 6**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 36,600.00	R 36,600.00
1	In-House	R 47,600.00	R 47,600.00
1	On-Campus (Pretoria)	R 55,000.00	R 55,000.00

UPCOMING SESSIONS

Start	End	Method	Venue
11 Aug 2026	21 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	24 Aug 2026	On-Campus	Dubai, UAE
13 Aug 2026	25 Aug 2026	On-Campus	Pretoria, South Africa
14 Aug 2026	26 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	27 Aug 2026	On-Campus	Shenzhen, China
18 Aug 2026	28 Aug 2026	On-Campus	Harare, Zimbabwe
18 Aug 2026	28 Aug 2026	On-Campus	Dubai, UAE
19 Aug 2026	31 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 117736) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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