



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Cigarette Maker Shutdown Procedures And Safety Protocols Training

Agriculture and Nature Conservation / Secondary Agriculture

Unit Standard 117749 · NQF Level 3 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to safely shut down cigarette making machinery following standard operating procedures and safety protocols. It covers the identification of hazards, lockout/tagout procedures, and emergency response measures to ensure personnel safety and equipment integrity.

Category	Agriculture and Nature Conservation
Subfield	Secondary Agriculture
Unit Standard	117749
Accreditation	SAQA Accredited · NQF Level 3 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply correct shutdown procedures for cigarette making machines according to manufacturer specifications and safety standards.
- Demonstrate lockout/tagout procedures to isolate energy sources before performing shutdown tasks.
- Identify potential hazards associated with machine shutdown and implement appropriate control measures.
- Analyze emergency shutdown scenarios and respond effectively to prevent injury or damage.
- Document shutdown activities and report any deviations or incidents in compliance with workplace protocols.

WHO SHOULD ATTEND

- This course is designed for machine operators, maintenance technicians, and production supervisors in tobacco manufacturing facilities who are responsible for or involved in the shutdown of cigarette making machines.

COURSE OUTLINE

Day 1: Foundational Principles of Cigarette Maker Shutdown

- Overview of SAQA Unit Standard 117749 and relevant OHS legislation.
- Key components of a cigarette maker: hopper, rod former, wrapper, cutter, and conveyor.
- Step-by-step shutdown sequence: stopping material feed, clearing product, power down.
- Hazard identification: mechanical, electrical, thermal, and ergonomic risks.
- Lockout/tagout principles: isolating energy sources, verifying zero energy state.
- Personal protective equipment (PPE) requirements for shutdown tasks.

Day 2: Advanced Safety Protocols and Emergency Procedures

- Confined space entry procedures: atmospheric testing, ventilation, standby personnel.
- Hot work permits: welding, grinding, and use of open flames near the machine.
- Emergency shutdown drills: fire suppression, emergency stops, evacuation.
- Job safety analysis (JSA): identifying hazards, implementing controls.
- Safety interlock systems: door switches, light curtains, pressure sensors.
- Permit to work systems: issuing, authorising, and closing permits.

Day 3: Practical Integration and Competency Assessment

- Hands-on shutdown simulation: following standard operating procedures.
- Documentation: shutdown checklist, lockout/tagout log, permit to work forms.
- Simulated emergencies: fire, jam, power failure – correct response.
- Shift handover: communicating shutdown status, pending issues, safety notes.
- Practical assessment: observed demonstration of shutdown and safety protocols.
- Feedback session and certification preparation.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	12 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	19 Aug 2026	On-Campus	Durban, South Africa
17 Aug 2026	19 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 117749) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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