



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Distribution Centre Safety And Security Management Training

Services / Wholesale and Retail

Unit Standard 117892 · NQF Level 2 · 12 Credits · 9 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to manage safety and security within a distribution centre environment. It covers risk assessment, security protocols, emergency response, and compliance with South African occupational health and safety legislation.

Category	Services
Subfield	Wholesale and Retail
Unit Standard	117892
Accreditation	SAQA Accredited · NQF Level 2 · 12 Credits
Duration	9 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant occupational health and safety legislation and regulations to distribution centre operations.
- Analyze potential safety and security risks within a distribution centre and implement appropriate control measures.
- Evaluate the effectiveness of existing safety and security systems and recommend improvements.
- Design emergency response plans tailored to distribution centre hazards and security threats.
- Implement security protocols to protect personnel, assets, and inventory from theft, damage, and unauthorized access.
- Demonstrate correct procedures for incident reporting, investigation, and record-keeping in compliance with legal requirements.

WHO SHOULD ATTEND

- Designed for distribution centre supervisors, safety officers, warehouse managers, and security personnel responsible for implementing and maintaining safety and security measures in a distribution or logistics setting.

COURSE OUTLINE

Day 1: Introduction to Distribution Centre Safety and Security

- Overview of distribution centre operations
- Legal framework: OHS Act, SANS 3000-1, and relevant regulations
- Roles and responsibilities of management, supervisors, and employees
- Fundamental safety and security terminology
- Introduction to risk assessment principles

Day 2: Hazard Identification and Risk Assessment

- Types of hazards: physical, chemical, ergonomic, biological
- Risk assessment methodologies (e.g., HIRA)
- Hierarchy of controls: elimination, substitution, engineering, administrative, PPE
- Practical exercise: walk-through hazard identification
- Reporting and recording hazards

Day 3: Safety Systems and Emergency Preparedness

- Fire prevention and suppression systems
- Emergency evacuation procedures and assembly points
- Spill containment and chemical safety
- First aid requirements and equipment
- Practical drill: simulated emergency scenario

Day 4: Security Management Fundamentals

- Security risk assessment
- Access control systems: biometrics, cards, barriers
- CCTV and surveillance technologies
- Security policies and procedures
- Contractor and visitor management
- Cargo theft prevention strategies

Day 5: Health, Hygiene, and Housekeeping

- 5S methodology for housekeeping
- Housekeeping inspections and checklists
- Occupational health hazards: noise, dust, fumes
- Personal protective equipment (PPE) selection and use
- Waste disposal and recycling
- Hygiene facilities and sanitation

Day 6: Material Handling and Equipment Safety

- Forklift and pallet jack safety
- Conveyor systems and automated equipment
- Manual handling and ergonomics
- Pre-use inspections and maintenance logs
- Loading dock safety and vehicle loading/unloading
- Traffic management within the DC

Day 7: Incident Investigation and Reporting

- Incident types: accidents, near misses, dangerous occurrences

- Investigation techniques: interviewing, evidence gathering
- Root cause analysis tools (e.g., 5 Whys, fishbone)
- Report writing and documentation
- Legal requirements for incident notification
- Learning from incidents to prevent recurrence

Day 8: Safety and Security Audits and Compliance

- Audit types: internal, external, regulatory
- Audit checklists and evidence collection
- Compliance with OHS Act, SANS, and company policies
- Non-conformance handling and corrective actions
- Audit report writing
- Continuous improvement through audits

Day 9: Integration, Review, and Assessment

- Review of key concepts from Days 1-8
- Case study: developing a DC safety and security plan
- Practical assessment: risk assessment and incident investigation
- Written assessment covering unit standard outcomes
- Feedback and course evaluation
- Certification and closing

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **12 NQF credits** at **NQF Level 2**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 33,300.00	R 33,300.00
1	In-House	R 43,300.00	R 43,300.00
1	On-Campus (Pretoria)	R 50,000.00	R 50,000.00

UPCOMING SESSIONS

Start	End	Method	Venue
05 Aug 2026	17 Aug 2026	On-Campus	Pretoria, South Africa
05 Aug 2026	17 Aug 2026	On-Campus	Lagos, Nigeria
06 Aug 2026	18 Aug 2026	On-Campus	Johannesburg, South Africa
07 Aug 2026	19 Aug 2026	On-Campus	Mauritius
10 Aug 2026	20 Aug 2026	On-Campus	Dubai, UAE
11 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa
12 Aug 2026	24 Aug 2026	On-Campus	Abu Dhabi, UAE
13 Aug 2026	25 Aug 2026	On-Campus	Mauritius

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 117892) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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