



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Plan Development Project Operations Training

Education, Training and Development / Adult Learning

Unit Standard 119764 · NQF Level 5 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the skills to effectively plan and manage development project operations within a South African context. It covers the integration of project planning, resource allocation, and operational controls to ensure successful project delivery. Participants will learn to develop comprehensive project plans that align with organisational objectives and comply with relevant regulations.

Category	Education, Training and Development
Subfield	Adult Learning
Unit Standard	119764
Accreditation	SAQA Accredited · NQF Level 5 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply project planning methodologies to define project scope, objectives, and deliverables.
- Analyze resource requirements and develop resource allocation plans for project operations.
- Evaluate project risks and develop mitigation strategies to ensure operational continuity.
- Design project schedules and budgets that align with organisational constraints and stakeholder expectations.
- Implement monitoring and control mechanisms to track project progress and performance.
- Demonstrate effective communication and reporting skills to facilitate project decision-making.

WHO SHOULD ATTEND

- This course is designed for project managers, team leaders, and operations staff involved in planning and executing development projects.
- It is ideal for professionals seeking to enhance their project planning and operational management competencies.

COURSE OUTLINE

Day 1: Foundations of Development Project Operations

- Introduction to development project operations
- Project lifecycle and phases
- Stakeholder identification and analysis
- SAQA and NQF context for training
- Ethical considerations in project planning

Day 2: Planning Tools and Techniques

- Work breakdown structures (WBS)
- Scheduling tools: Gantt charts and PERT
- Resource estimation techniques
- Risk identification and mitigation planning
- Creating a comprehensive project plan

Day 3: Resource Management and Budgeting

- Human resource planning and team roles
- Budget development and cost estimation
- Procurement and contract management
- Resource leveling and smoothing
- Financial monitoring and control

Day 4: Monitoring, Evaluation, and Reporting

- M&E; frameworks and logic models
- Key performance indicators and targets
- Data collection methods and tools
- Progress reporting and communication
- Adaptive management and corrective actions

Day 5: Integration, Closure, and Practical Application

- Project integration and coordination
- Closure processes: final reports and lessons learned
- Simulated project planning workshop
- Continuous improvement in project operations
- Professional development pathways and SAQA credits

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 119764) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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