



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Conduct Clearing Of Vessels For Arrival And Departure Training

Services / Transport, Operations and Logistics

Unit Standard 119837 · NQF Level 4 · 4 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the knowledge and skills required to effectively clear vessels for arrival and departure at South African ports. It covers documentation, customs procedures, port authority requirements, and stakeholder coordination to ensure compliant and efficient vessel turnaround.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	119837
Accreditation	SAQA Accredited · NQF Level 4 · 4 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant legislation and regulations governing vessel clearance in South African ports.
- Complete and verify all required documentation for vessel arrival and departure.
- Coordinate with port authorities, customs, and other stakeholders to facilitate clearance.
- Demonstrate procedures for handling discrepancies or delays in the clearance process.
- Implement safety and security protocols during vessel clearance operations.

WHO SHOULD ATTEND

- Port operations staff, shipping agents, customs brokers, and maritime logistics professionals responsible for vessel clearance processes.

COURSE OUTLINE

Day 1: Clearing Vessels for Arrival and Departure

- Introduction to vessel clearance and its importance
- Legal framework: South African Maritime and Ports Authority (SAMSA), port regulations, and international conventions
- Documentation: cargo manifests, crew lists, port clearance certificates, and customs declarations
- Stakeholders: port control, customs, immigration, health authorities, and terminal operators
- Procedures for arrival: pre-arrival notifications, berthing requests, and inspections
- Procedures for departure: final clearance, departure reports, and documentation submission
- Communication protocols: VHF radio, port control systems, and standard maritime phrases
- Record-keeping: logs, clearance forms, and compliance with port requirements

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **4 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
04 Aug 2026	04 Aug 2026	On-Campus	Pretoria, South Africa
04 Aug 2026	04 Aug 2026	On-Campus	Lagos, Nigeria
05 Aug 2026	05 Aug 2026	On-Campus	Johannesburg, South Africa
06 Aug 2026	06 Aug 2026	On-Campus	Mauritius
07 Aug 2026	07 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	10 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	12 Aug 2026	On-Campus	Mauritius

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 119837) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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