



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Facilitate Fieldwork Activities Training

Human and Social Studies / General Social Science

Unit Standard 119908 · NQF Level 5 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the skills to effectively facilitate fieldwork activities, ensuring safe, ethical, and productive data collection and community engagement. Participants will learn to plan, coordinate, and manage fieldwork teams, while adhering to relevant legislation and organisational policies.

Category	Human and Social Studies
Subfield	General Social Science
Unit Standard	119908
Accreditation	SAQA Accredited · NQF Level 5 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Plan and prepare for fieldwork activities, including risk assessment and resource allocation.
- Demonstrate effective communication and leadership skills to coordinate fieldwork teams.
- Implement ethical protocols and safety procedures during fieldwork operations.
- Monitor and evaluate fieldwork progress against objectives and timelines.
- Apply problem-solving techniques to address challenges encountered in the field.
- Document and report fieldwork findings in accordance with organisational standards.

WHO SHOULD ATTEND

- Field supervisors, project managers, researchers, and team leaders responsible for planning and overseeing fieldwork operations in sectors such as environmental science, social research, agriculture, or community development.

COURSE OUTLINE

Day 1: Foundations of Fieldwork Facilitation

- Introduction to Unit Standard 119908 and SAQA requirements.
- Roles and responsibilities of a fieldwork facilitator.
- Principles of adult learning applied to fieldwork.
- Legal and ethical considerations: safety, confidentiality, and consent.
- Risk assessment and management in fieldwork settings.
- Overview of fieldwork planning processes.

Day 2: Planning and Implementing Fieldwork Activities

- Designing fieldwork activity plans: objectives, timelines, resources.
- Facilitation methods: demonstrations, guided practice, debriefing.
- Selecting and preparing resources (e.g., equipment, checklists).
- Effective communication: giving instructions, feedback, and questioning.
- Adapting facilitation for diverse learning needs.
- Monitoring and documenting learner progress during fieldwork.

Day 3: Assessment, Reflection, and Continuous Improvement

- Assessment methods in fieldwork: observation, portfolios, questioning.
- Using assessment criteria and rubrics effectively.
- Giving constructive feedback that promotes growth.
- Reflective practice: self-evaluation and peer review.
- Documentation: assessment records, feedback forms, and reports.
- Continuous improvement strategies for future fieldwork facilitation.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 13,900.00	R 13,900.00
1	In-House	R 18,100.00	R 18,100.00
1	On-Campus (Pretoria)	R 20,800.00	R 20,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
24 Aug 2026	26 Aug 2026	On-Campus	Harare, Zimbabwe
24 Aug 2026	26 Aug 2026	On-Campus	Abu Dhabi, UAE
25 Aug 2026	27 Aug 2026	On-Campus	Bangkok, Thailand
25 Aug 2026	27 Aug 2026	On-Campus	Durban, South Africa
26 Aug 2026	28 Aug 2026	On-Campus	Victoria Falls, Zimbabwe
26 Aug 2026	28 Aug 2026	On-Campus	Shenzhen, China
31 Aug 2026	02 Sep 2026	On-Campus	Lusaka, Zambia
31 Aug 2026	02 Sep 2026	On-Campus	Bangkok, Thailand

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 119908) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza, 1122 Burnett St, Hatfield 0028, Pretoria, Gauteng, South Africa
Tel: +27 12 004 8389 · WhatsApp: +27 65 077 6310 · apply@aaticd.co.za · www.aaticd.co.za