



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Apply The Protected Disclosures Act In Mediation Training

Business, Commerce and Management Studies / Human Resources

Unit Standard 119948 · NQF Level 5 · 3 Credits · 1 Day

COURSE OVERVIEW

This course equips mediators and HR professionals with the skills to apply the Protected Disclosures Act (PDA) within mediation contexts. Participants will learn to facilitate whistleblower disclosures, protect whistleblowers from retaliation, and ensure compliance with South African labour law during mediation processes.

Category	Business, Commerce and Management Studies
Subfield	Human Resources
Unit Standard	119948
Accreditation	SAQA Accredited · NQF Level 5 · 3 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the key provisions of the Protected Disclosures Act in mediation scenarios.
- Analyze the legal framework and protections for whistleblowers in South Africa.
- Evaluate the role of the mediator in facilitating protected disclosures.
- Design mediation processes that safeguard whistleblower confidentiality and rights.
- Implement strategies to prevent occupational detriment during mediation.

WHO SHOULD ATTEND

- Mediators, labour relations practitioners, human resources professionals, and legal advisors who handle whistleblower disclosures and mediations in the workplace.

COURSE OUTLINE

Day 1: Understanding and Applying the Protected Disclosures Act in Mediation

- Overview of the Protected Disclosures Act (No. 26 of 2000): scope and objectives.
- Definitions: 'employee', 'employer', 'occupational detriment', and 'protected disclosure'.
- Procedures for making a protected disclosure: internal, external, and to legal advisers.
- Mediation's role in resolving disputes arising from disclosures.
- Confidentiality obligations and exceptions under the PDA and mediation ethics.
- Practical steps for mediators: screening for disclosure issues, managing power imbalances.
- Case study analysis: applying the PDA to hypothetical mediation scenarios.
- Summary and assessment of learning outcomes.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 13,400.00	R 13,400.00
1	In-House	R 17,400.00	R 17,400.00
1	On-Campus (Pretoria)	R 20,200.00	R 20,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
03 Aug 2026	03 Aug 2026	On-Campus	Johannesburg, South Africa
04 Aug 2026	04 Aug 2026	On-Campus	Mauritius
05 Aug 2026	05 Aug 2026	On-Campus	Cape Town, South Africa
06 Aug 2026	06 Aug 2026	On-Campus	Dubai, UAE
07 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
07 Aug 2026	07 Aug 2026	On-Campus	Lagos, Nigeria
10 Aug 2026	10 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	10 Aug 2026	On-Campus	Mauritius

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 119948) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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