



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Monitor Report And Advise On The Application Of Safety And Health Principles Regarding The Movement Of People And Materials In And Around A Working Place Training

Health Sciences and Social Services / Preventive Health

Unit Standard 120325 · NQF Level 3 · 7 Credits · 4 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to monitor, report, and advise on the application of safety and health principles related to the movement of people and materials in and around a workplace. Participants will learn to identify hazards, assess risks, and implement controls to ensure a safe working environment. The course aligns with the SAQA unit standard 120325 and supports compliance with South African occupational health and safety legislation.

Category	Health Sciences and Social Services
Subfield	Preventive Health
Unit Standard	120325
Accreditation	SAQA Accredited · NQF Level 3 · 7 Credits
Duration	4 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply safety and health principles to monitor the movement of people and materials in the workplace.
- Identify hazards and assess risks associated with the movement of people and materials.
- Evaluate the effectiveness of existing safety measures and recommend improvements.
- Demonstrate the ability to report and advise on safety and health issues to relevant stakeholders.
- Implement corrective actions to address identified risks and prevent incidents.
- Analyze workplace incidents related to movement and propose preventive strategies.

WHO SHOULD ATTEND

- This course is designed for supervisors, safety representatives, health and safety officers, and any individuals responsible for overseeing the safe movement of people and materials in workplaces.
- It is also suitable for those seeking to enhance their competency in occupational health and safety practices.

COURSE OUTLINE

Day 1: Foundational Principles of Safety and Health in the Workplace

- Overview of OHS Act and relevant regulations.
- Types of hazards: physical, chemical, ergonomic, and biological.
- Risk assessment process: identification, analysis, evaluation.
- Hierarchy of controls: elimination, substitution, engineering, administrative, PPE.
- Duties of employers, employees, and safety representatives.
- Introduction to safety policies and procedures.

Day 2: Planning and Implementing Safe Movement Systems

- Safe systems of work: permits, procedures, signage.
- Workplace layout and traffic flow design.
- Manual handling techniques and mechanical aids.
- Forklift, crane, and conveyor safety.
- Pedestrian walkways, barriers, and warning systems.
- Loading and unloading procedures.

Day 3: Monitoring, Reporting, and Investigating Incidents

- Inspection techniques: checklists, sampling, audits.
- Incident reporting procedures and documentation.
- Accident investigation: immediate causes, root causes.
- Data analysis and trend identification.
- Writing clear and concise safety reports.
- Communicating findings and recommendations.

Day 4: Advising on Safety Improvements and Continuous Improvement

- Making recommendations: cost-benefit analysis, feasibility.
- Role of safety committees and consultation.
- Developing safety training programs.
- Behavioral safety and culture change.
- Reviewing and revising safety procedures.
- Continuous improvement: PDCA cycle, benchmarking.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **7 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 15,000.00	R 15,000.00
1	In-House	R 19,500.00	R 19,500.00
1	On-Campus (Pretoria)	R 22,500.00	R 22,500.00

UPCOMING SESSIONS

Start	End	Method	Venue
24 Aug 2026	27 Aug 2026	On-Campus	Victoria Falls, Zimbabwe
24 Aug 2026	27 Aug 2026	On-Campus	Bangkok, Thailand
24 Aug 2026	27 Aug 2026	On-Campus	Harare, Zimbabwe
24 Aug 2026	27 Aug 2026	On-Campus	Shenzhen, China
24 Aug 2026	27 Aug 2026	On-Campus	Durban, South Africa
24 Aug 2026	27 Aug 2026	On-Campus	Abu Dhabi, UAE
01 Sep 2026	04 Sep 2026	On-Campus	Shenzhen, China
01 Sep 2026	04 Sep 2026	On-Campus	Harare, Zimbabwe

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 120325) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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