



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Service Conventions in Military and Law Enforcement

Law, Military Science and Security / Sovereignty of the State

Unit Standard 230041 · NQF Level 4 · 4 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the knowledge to describe and apply service-specific conventions within military and law enforcement environments. It covers the protocols, customs, and procedures that govern professional conduct, ensuring operational effectiveness and discipline. By understanding these conventions, learners will be able to navigate hierarchical structures and maintain standards of behaviour in high-stakes settings.

Category	Law, Military Science and Security
Subfield	Sovereignty of the State
Unit Standard	230041
Accreditation	SAQA Accredited · NQF Level 4 · 4 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Describe the historical development and purpose of service-specific conventions in military and law enforcement contexts.
- Apply the correct protocols for saluting, addressing superiors, and displaying insignia in accordance with organisational standards.
- Demonstrate appropriate conduct during ceremonial events, parades, and official functions.
- Analyse the role of conventions in maintaining discipline, morale, and operational efficiency.
- Evaluate the consequences of breaching service conventions and the corrective measures applied.
- Implement measures to ensure compliance with service-specific conventions within a team or unit.

WHO SHOULD ATTEND

- This course is designed for military personnel, law enforcement officers, and security professionals who need to understand the conventions and protocols specific to their service environments.
- It is also suitable for civilian support staff working within defence or policing organisations.

COURSE OUTLINE

Day 1: Service Conventions in Military and Law Enforcement

- Definition and historical evolution of service conventions.
- Core conventions: chain of command, saluting, uniform standards, and codes of conduct.
- Communication protocols: radio etiquette, reporting procedures, and formal address.
- Operational conventions: rules of engagement, use of force, and detainee handling.
- Cultural sensitivity and respect for diversity within conventions.
- Case studies of convention breaches and their impact.
- Practical application through role-play and scenario-based exercises.
- Assessment of understanding via group discussion and written quiz.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **4 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	10 Aug 2026	On-Campus	Mauritius
11 Aug 2026	11 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	12 Aug 2026	On-Campus	Dubai, UAE
13 Aug 2026	13 Aug 2026	On-Campus	Pretoria, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	17 Aug 2026	On-Campus	Shenzhen, China
18 Aug 2026	18 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 230041) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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