



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Youth Project Management and Development

Education, Training and Development / Adult Learning

Unit Standard 230442 · NQF Level 5 · 15 Credits · 12 Days

COURSE OVERVIEW

This course equips learners with the competencies to effectively manage youth projects and development processes within a South African context. Participants will gain the skills to plan, implement, monitor, and evaluate youth development initiatives, ensuring alignment with organizational goals and national youth development frameworks.

Category	Education, Training and Development
Subfield	Adult Learning
Unit Standard	230442
Accreditation	SAQA Accredited · NQF Level 5 · 15 Credits
Duration	12 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply principles of youth development to design inclusive and responsive youth projects.
- Analyze the socio-economic and policy context influencing youth development in South Africa.
- Develop project plans incorporating stakeholder engagement, risk management, and resource allocation.
- Implement monitoring and evaluation frameworks to assess project impact on youth beneficiaries.
- Demonstrate leadership and facilitation skills to empower youth participants throughout the project lifecycle.
- Evaluate project outcomes against set objectives and recommend improvements for sustainability.

WHO SHOULD ATTEND

- This course is designed for project coordinators, youth development officers, community development workers, and managers responsible for designing and overseeing youth-focused programs in public, private, or non-profit sectors.

COURSE OUTLINE

Day 1: Introduction to Youth Project Management

- Overview of youth project management
- Project management principles and frameworks
- The project lifecycle: initiation, planning, execution, monitoring, closure
- Stakeholder identification and analysis
- Role of the project manager in youth contexts

Day 2: Project Initiation and Needs Assessment

- Needs assessment techniques
- Problem tree and objective tree analysis
- Writing a project charter
- Scope definition and statement of work
- Stakeholder mapping and engagement strategies

Day 3: Project Planning – Scope, Time, and Cost

- Work breakdown structure (WBS)
- Activity sequencing and network diagrams
- Gantt charts and scheduling tools
- Cost estimation techniques
- Budget development and resource planning

Day 4: Project Planning – Quality, Risk, and Communication

- Quality planning and standards
- Risk identification and qualitative/quantitative analysis
- Risk response strategies (avoid, mitigate, transfer, accept)
- Communication planning and information distribution
- Stakeholder engagement matrix

Day 5: Youth-Centred Approaches and Participation

- Youth development theories and frameworks
- Principles of youth participation (ladder of participation)
- Inclusive project design for diverse youth
- Gender mainstreaming in youth projects
- Participatory monitoring and evaluation (PM&E) tools

Day 6: Project Execution and Team Management

- Leadership styles and team building
- Conflict resolution in youth projects
- Delegation and task assignment
- Motivation techniques for volunteers and staff
- Coordination of project activities

Day 7: Monitoring and Evaluation (M&E) in Youth Projects

- M&E frameworks and logical frameworks
- Indicator development (output, outcome, impact)
- Data collection methods (surveys, interviews, focus groups)
- Progress reporting and dashboards

- Using M&E; for adaptive management

Day 8: Financial Management and Accountability

- Budget tracking and variance analysis
- Financial record keeping and accounting basics
- Internal controls and fraud prevention
- Donor reporting and compliance
- Audit preparation

Day 9: Project Closure and Sustainability

- Project closure checklist and handover
- Lessons learned workshops
- Sustainability planning (financial, social, institutional)
- Exit strategies for community projects
- Final reporting and knowledge management

Day 10: Grant Writing and Fundraising for Youth Projects

- Grant proposal structure and components
- Researching funding opportunities
- Fundraising strategies (events, crowdfunding, sponsorships)
- Donor relationship management
- Budget narratives and justifications

Day 11: Advocacy and Policy Engagement

- Advocacy concepts and approaches
- Developing an advocacy strategy
- Lobbying and negotiation skills
- Media and social media for advocacy
- Building coalitions and alliances

Day 12: Integration and Capstone Project

- Capstone project development
- Peer review and feedback
- Presentation skills for project pitches
- Integration of M&E, finance, and sustainability
- Action planning for implementation

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **15 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 43,000.00	R 43,000.00
1	In-House	R 56,000.00	R 56,000.00
1	On-Campus (Pretoria)	R 64,600.00	R 64,600.00

UPCOMING SESSIONS

Start	End	Method	Venue
04 Aug 2026	19 Aug 2026	On-Campus	Pretoria, South Africa
04 Aug 2026	19 Aug 2026	On-Campus	Lagos, Nigeria
05 Aug 2026	20 Aug 2026	On-Campus	Johannesburg, South Africa
06 Aug 2026	21 Aug 2026	On-Campus	Mauritius
07 Aug 2026	24 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	25 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	26 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	27 Aug 2026	On-Campus	Mauritius

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 230442) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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