



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Emergency Planning Technical Skills Application

Business, Commerce and Management Studies / Finance, Economics and Accounting

Unit Standard 242679 · NQF Level 4 · 3 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the technical knowledge and practical skills required to effectively plan for emergencies in the workplace. It covers risk assessment, resource identification, and the development of emergency procedures to ensure organisational preparedness and compliance with South African health and safety regulations.

Category	Business, Commerce and Management Studies
Subfield	Finance, Economics and Accounting
Unit Standard	242679
Accreditation	SAQA Accredited · NQF Level 4 · 3 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant legislation and standards to emergency planning processes.
- Identify and assess potential emergency scenarios and their associated risks.
- Design emergency response procedures and evacuation plans.
- Evaluate available resources and determine requirements for emergency preparedness.
- Implement communication protocols and coordinate roles during emergency drills.
- Demonstrate the ability to review and update emergency plans based on feedback and changing circumstances.

WHO SHOULD ATTEND

- This course is designed for health and safety officers, emergency response team members, and supervisors responsible for developing or implementing emergency plans in their organisations.

COURSE OUTLINE

Day 1: Foundational Emergency Planning and Technical Application

- Introduction to emergency planning: legal requirements (OHSA, SAQA unit standards).
- Risk assessment methodologies for emergency scenarios.
- Components of an emergency response plan: roles, resources, communication.
- Technical tools for emergency planning: mapping, checklists, templates.
- Tabletop exercise: simulated emergency scenario.
- Plan review and improvement strategies.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	12 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	12 Aug 2026	On-Campus	Mauritius
13 Aug 2026	13 Aug 2026	On-Campus	Cape Town, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	17 Aug 2026	On-Campus	Abu Dhabi, UAE
18 Aug 2026	18 Aug 2026	On-Campus	Durban, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 242679) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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