



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Ethical Standards in the South African Public Sector

Business, Commerce and Management Studies / Public Administration

Unit Standard 242857 · NQF Level 4 · 4 Credits · 1 Day

COURSE OVERVIEW

This course equips public sector employees with a thorough understanding of the ethical standards governing the South African public service. Participants will learn to apply ethical principles in decision-making, uphold the code of conduct, and contribute to a culture of integrity and accountability. The course emphasises practical application within the context of the Constitution, Batho Pele principles, and relevant legislation.

Category	Business, Commerce and Management Studies
Subfield	Public Administration
Unit Standard	242857
Accreditation	SAQA Accredited · NQF Level 4 · 4 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the ethical principles and values enshrined in the South African Constitution and the Public Service Code of Conduct.
- Analyse ethical dilemmas in the public sector using a structured decision-making framework.
- Evaluate the impact of unethical behaviour on public trust, service delivery, and organisational reputation.
- Demonstrate knowledge of key legislation and policies governing ethics in the public sector, including the Prevention and Combating of Corrupt Activities Act.
- Implement strategies to promote ethical conduct and prevent corruption within their sphere of responsibility.
- Reflect on personal ethical practice and identify areas for continuous improvement.

WHO SHOULD ATTEND

- This course is designed for all public sector employees, including managers, supervisors, and frontline staff, who need to demonstrate and apply knowledge of ethical standards in their daily work.
- It is also suitable for individuals preparing for roles in public administration or governance.

COURSE OUTLINE

Day 1: Ethical Standards in the South African Public Sector

- Introduction to ethics and the importance of ethical conduct in the public sector.
- The Constitution of the Republic of South Africa, 1996: Chapter 10 (Basic Values and Principles Governing Public Administration).
- The Public Service Act, 1994 (Proclamation 103 of 1994) and Public Service Regulations, 2016.
- The Code of Conduct for the Public Service (2002) and other relevant codes (e.g., for local government, parastatals).
- Key ethical principles: accountability, transparency, professionalism, integrity, and respect.
- Conflict of interest: identification, declaration, and management.
- Ethical decision-making models (e.g., the PLUS model, the ethics check).
- Oversight bodies: Public Protector, Auditor-General, Public Service Commission, and anti-corruption agencies.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **4 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	10 Aug 2026	On-Campus	Mauritius
11 Aug 2026	11 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	12 Aug 2026	On-Campus	Dubai, UAE
13 Aug 2026	13 Aug 2026	On-Campus	Pretoria, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	17 Aug 2026	On-Campus	Shenzhen, China
18 Aug 2026	18 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 242857) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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