



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Role and Responsibilities of Local Government in South Africa

Business, Commerce and Management Studies / Public Administration

Unit Standard 242868 · NQF Level 4 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with a comprehensive understanding of the role, structure, and responsibilities of local government in South Africa. Participants will learn how municipalities function within the broader framework of the Constitution, and how they contribute to service delivery and community development. The course is designed to promote effective participation in local governance and enhance accountability.

Category	Business, Commerce and Management Studies
Subfield	Public Administration
Unit Standard	242868
Accreditation	SAQA Accredited · NQF Level 4 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Demonstrate an understanding of the constitutional and legislative framework governing local government in South Africa.
- Identify the key structures, functions, and responsibilities of municipalities.
- Analyze the role of local government in service delivery and community development.
- Apply principles of cooperative governance and intergovernmental relations.
- Evaluate the mechanisms for public participation and accountability in local government.
- Demonstrate knowledge of the financial and administrative processes within municipalities.

WHO SHOULD ATTEND

- This course is intended for municipal officials, community development workers, councillors, and anyone involved in local governance or community engagement.
- It is also suitable for individuals seeking to understand how local government impacts their daily lives.

COURSE OUTLINE

Day 1: Understanding the South African Local Government Framework

- Overview of the South African Constitution (Chapter 7)
- Municipal Structures Act and Municipal Systems Act
- Types of municipalities: metropolitan, district, and local
- Powers and functions of local government
- The role of traditional leaders
- Cooperative governance and intergovernmental relations
- Community participation and Ward Committees
- Overview of the White Paper on Local Government

Day 2: Core Responsibilities and Service Delivery

- Service delivery: water, sanitation, electricity, waste management, and roads
- The Integrated Development Plan (IDP) process
- Budgeting and financial management (MFMA)
- Supply chain management and procurement
- Performance management and reporting
- Municipal public accounts and oversight
- By-laws and enforcement
- Ethical conduct and code of conduct for councillors

Day 3: Advanced Applications and Practical Integration

- Case studies: service delivery challenges and successes
- Municipal turnaround strategies
- Community participation mechanisms
- Role of the municipality in local economic development
- Environmental management and climate change
- Monitoring and evaluation of municipal performance
- Future trends: digital governance and innovation
- Group project: developing a mini-IDP for a hypothetical municipality

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	12 Aug 2026	On-Campus	Mauritius
11 Aug 2026	13 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	13 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	19 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	19 Aug 2026	On-Campus	Abu Dhabi, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 242868) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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