



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Sustainable Public Sector Ethical Practices Implementation

Business, Commerce and Management Studies / Public Administration

Unit Standard 242916 · NQF Level 7 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips public sector officials with the skills to strengthen and implement sustainable ethical practices within their organisations. Participants will learn to embed ethical principles into daily operations, ensuring accountability, transparency, and long-term integrity in public service delivery.

Category	Business, Commerce and Management Studies
Subfield	Public Administration
Unit Standard	242916
Accreditation	SAQA Accredited · NQF Level 7 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply ethical frameworks to analyse and resolve workplace dilemmas in the public sector.
- Implement strategies to strengthen ethical culture and sustainable practices within teams.
- Evaluate the effectiveness of current ethical policies and recommend improvements.
- Design an action plan to embed ethical principles into organisational processes.
- Demonstrate accountability by applying governance and anti-corruption measures.
- Analyse the impact of unethical conduct on public trust and service delivery.

WHO SHOULD ATTEND

- This course is designed for public sector managers, ethics officers, compliance personnel, and anyone responsible for promoting ethical conduct within government departments or state-owned entities.

COURSE OUTLINE

Day 1: Foundations of Public Sector Ethics

- Introduction to public sector ethics: definitions and importance.
- Constitutional and legislative framework (Constitution, Public Service Act, PFMA).
- Core ethical principles: accountability, transparency, integrity, and professionalism.
- The role of Batho Pele principles in service delivery.
- Case studies of ethical dilemmas in the public sector.
- Overview of ethical codes and standards for public servants.

Day 2: Ethical Decision-Making Frameworks

- Ethical decision-making models (e.g., utilitarian, rights-based, virtue ethics).
- Steps in ethical reasoning: identify, evaluate, decide, act.
- Balancing competing interests: public interest vs. organisational goals.
- Whistleblowing: rights, protections, and procedures.
- Conflict of interest identification and management.
- Group exercise: applying an ethical decision-making model to a case study.

Day 3: Ethics Implementation Mechanisms

- Institutional ethics infrastructure: ethics officers, committees, and hotlines.
- The role of the Public Protector and Auditor-General in ethical oversight.
- Developing and implementing a code of conduct.
- Ethics training: content, methods, and evaluation.
- Monitoring and reporting ethical compliance.
- Risk assessment for ethical vulnerabilities.
- Case studies of successful ethics programmes.

Day 4: Managing Ethical Risks and Challenges

- Ethical risks in procurement: tender irregularities, corruption, nepotism.
- Financial misconduct: fraud, mismanagement, and asset misappropriation.
- HR ethics: recruitment, performance management, and discrimination.
- Disciplinary processes for unethical conduct.
- Leadership and ethical culture: role modelling and communication.
- Creating a speak-up culture: encouraging reporting without fear.
- Scenario-based workshops on managing ethical breaches.

Day 5: Integrating Ethics into Daily Practice

- Personal ethics action plan: values, goals, and strategies.
- Organisational ethics implementation strategy: steps and stakeholders.
- Measuring ethics impact: tools and indicators.
- Building partnerships for ethics: civil society, media, and oversight bodies.
- Final assessment: case study analysis and presentation.
- Course review and certification.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 7**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 26,400.00	R 26,400.00
1	In-House	R 34,400.00	R 34,400.00
1	On-Campus (Pretoria)	R 39,700.00	R 39,700.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 242916) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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