



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Short-Term Supply Needs Identification

Services / Hospitality, Tourism, Travel, Gaming and Leisure

Unit Standard 243955 · NQF Level 4 · 3 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the skills to identify and assess short-term supply needs within an organization. It focuses on analyzing demand patterns, evaluating inventory levels, and determining the quantity and timing of supplies to ensure operational continuity. Participants will learn to apply systematic approaches to prevent stockouts and minimize excess inventory.

Category	Services
Subfield	Hospitality, Tourism, Travel, Gaming and Leisure
Unit Standard	243955
Accreditation	SAQA Accredited · NQF Level 4 · 3 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply techniques to analyze historical consumption data and forecast short-term supply requirements.
- Evaluate current inventory levels and identify discrepancies between stock on hand and anticipated demand.
- Determine appropriate order quantities and reorder points using established inventory management methods.
- Document supply needs and communicate requirements clearly to relevant stakeholders.
- Implement monitoring processes to track supply usage and adjust forecasts as needed.
- Demonstrate compliance with organizational policies and procedures in supply identification.

WHO SHOULD ATTEND

- This course is designed for procurement officers, inventory controllers, supply chain coordinators, and managers responsible for short-term supply planning in any industry.

COURSE OUTLINE

Day 1: Fundamentals of Short-Term Supply Needs Identification

- Introduction to short-term supply needs and their role in supply chain management
- Methods for identifying supply needs: demand forecasting, inventory analysis, and consumption patterns
- Factors affecting short-term supply: lead times, seasonality, supplier reliability, and market trends
- Tools and techniques: ABC analysis, reorder point calculation, and safety stock determination
- Documentation and communication of supply requirements
- Case study: Identifying supply needs in a manufacturing environment

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	11 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Mauritius
12 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
13 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE
14 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
17 Aug 2026	17 Aug 2026	On-Campus	Durban, South Africa
18 Aug 2026	18 Aug 2026	On-Campus	Shenzhen, China

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 243955) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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