



## Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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### COURSE BROCHURE

# Cooperative Governance and Inter-Governmental Relations Facilitation

Business, Commerce and Management Studies / Public Administration

Unit Standard 244174 · NQF Level 3 · 6 Credits · 3 Days

## COURSE OVERVIEW

This course equips learners with the skills to facilitate cooperative governance and inter-governmental relations in alignment with South Africa's constitutional framework. Participants will learn to foster collaboration between different spheres of government and promote integrated service delivery. The course emphasizes practical strategies for managing inter-governmental disputes and building consensus.

|                 |                                           |
|-----------------|-------------------------------------------|
| Category        | Business, Commerce and Management Studies |
| Subfield        | Public Administration                     |
| Unit Standard   | 244174                                    |
| Accreditation   | SAQA Accredited · NQF Level 3 · 6 Credits |
| Duration        | 3 days                                    |
| Training Method | Online, On-Campus, In-House               |
| Certificate     | Issued via AATICD LMS – verifiable online |

## LEARNING OUTCOMES

- Apply the principles of cooperative governance as outlined in the South African Constitution
- Analyze inter-governmental relations structures and mechanisms to facilitate collaboration
- Evaluate the effectiveness of existing inter-governmental forums and protocols
- Design strategies to resolve conflicts and build consensus among government spheres
- Demonstrate the ability to facilitate multi-stakeholder meetings and workshops
- Implement monitoring and evaluation systems for inter-governmental agreements

## WHO SHOULD ATTEND

- This course is designed for government officials, municipal managers, and public sector professionals involved in inter-governmental relations and cooperative governance.
- It is also suitable for NGO leaders and private sector consultants working with government entities.

## COURSE OUTLINE

### Day 1: Foundations of Cooperative Governance and Inter-Governmental Relations

- Overview of the South African Constitution and cooperative governance.
- Key legislation: Intergovernmental Relations Framework Act, 2005.
- Principles of cooperative governance: mutual respect, consultation, and coordination.
- Roles and responsibilities of national, provincial, and local spheres.
- Introduction to inter-governmental structures: President's Coordinating Council, MinMECs, and technical committees.
- The role of SALGA (South African Local Government Association).
- Challenges and opportunities in IGR.
- Case studies on successful cooperative governance initiatives.

### Day 2: Facilitating Inter-Governmental Relations: Processes and Mechanisms

- The IGR framework: structures, processes, and protocols.
- Facilitation techniques for inter-governmental meetings.
- Agenda setting, minute taking, and follow-up in IGR forums.
- Dispute resolution: mediation, arbitration, and adjudication.
- Inter-governmental agreements: memoranda of understanding and service level agreements.
- Conflict management styles and their application in IGR.
- Communication strategies for multi-stakeholder engagement.
- Practical exercise: simulated inter-governmental meeting facilitation.

### Day 3: Strategic Application and Integration of IGR Facilitation

- Linking IGR to integrated development planning (IDP).
- Aligning national, provincial, and local priorities.
- Best practices in inter-governmental coordination for service delivery.
- Monitoring and evaluation of IGR processes and outcomes.
- Building partnerships with non-governmental and community stakeholders.
- Developing an action plan for IGR improvement.
- Case studies: successful IGR in South African municipalities.
- Final assessment: presentation of IGR facilitation action plan.

## ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 3**.

## PRICING (PER DELEGATE, EX-VAT)

| Delegates | Training Method      | Price per Delegate | Total       |
|-----------|----------------------|--------------------|-------------|
| 1         | Online               | R 17,900.00        | R 17,900.00 |
| 1         | In-House             | R 23,300.00        | R 23,300.00 |
| 1         | On-Campus (Pretoria) | R 26,800.00        | R 26,800.00 |

## UPCOMING SESSIONS

| Start       | End         | Method    | Venue                   |
|-------------|-------------|-----------|-------------------------|
| 10 Aug 2026 | 12 Aug 2026 | On-Campus | Pretoria, South Africa  |
| 10 Aug 2026 | 12 Aug 2026 | On-Campus | Mauritius               |
| 11 Aug 2026 | 13 Aug 2026 | On-Campus | Abu Dhabi, UAE          |
| 11 Aug 2026 | 13 Aug 2026 | On-Campus | Cape Town, South Africa |
| 12 Aug 2026 | 14 Aug 2026 | On-Campus | Durban, South Africa    |
| 12 Aug 2026 | 14 Aug 2026 | On-Campus | Dubai, UAE              |
| 17 Aug 2026 | 19 Aug 2026 | On-Campus | Harare, Zimbabwe        |
| 17 Aug 2026 | 19 Aug 2026 | On-Campus | Abu Dhabi, UAE          |

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

## HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit [www.aaticd.co.za](http://www.aaticd.co.za), open the page for this course (Unit Standard 244174) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to [apply@aaticd.co.za](mailto:apply@aaticd.co.za) – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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