



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Ports and Harbours Regulatory Compliance and Reporting

Services / Transport, Operations and Logistics

Unit Standard 244459 · NQF Level 5 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to apply relevant regulations, codes, and statutory reporting requirements in the ports and harbours environment. It ensures compliance with national and international maritime legislation, fostering safe and efficient port operations. Learners will be able to interpret legal frameworks, implement compliance measures, and prepare accurate statutory reports.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	244459
Accreditation	SAQA Accredited · NQF Level 5 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant national and international regulations, codes, and standards governing ports and harbours operations.
- Interpret statutory reporting requirements and prepare compliance reports for port and harbour activities.
- Analyze the impact of non-compliance on port operations and implement corrective measures.
- Demonstrate knowledge of the legal framework, including the South African Maritime Safety Authority (SAMSA) and International Maritime Organization (IMO) regulations.
- Evaluate the effectiveness of compliance systems and recommend improvements.
- Implement procedures for the safe handling of cargo, vessels, and hazardous materials in accordance with regulatory codes.

WHO SHOULD ATTEND

- This course is designed for port and harbour officials, terminal operators, compliance officers, and maritime logistics professionals who are responsible for regulatory adherence and reporting in the ports and harbours sector.

COURSE OUTLINE

Day 1: Introduction to Ports and Harbours Regulatory Framework

- Overview of maritime law and port governance in South Africa.
- SAQA Unit Standard 244459 context and outcomes.
- Key legislation: National Ports Act, Merchant Shipping Act, Marine Pollution Act.
- International conventions: SOLAS, MARPOL, ISPS Code.
- Regulatory bodies: Transnet National Ports Authority, SAMSA, DMR.
- Compliance obligations for port operators, terminal operators, and ship owners.
- Introduction to reporting cycles and documentation.
- Case studies of non-compliance penalties.

Day 2: Environmental Compliance and Reporting

- MARPOL Annexes and national implementation.
- Waste reception facilities and disposal records.
- Ballast water management and reporting.
- Air emission standards and monitoring.
- Environmental management plans (EMPs) and audits.
- Reporting to authorities: DFFE, SAMSA.
- Incident reporting: spills, discharges, and non-conformances.
- Practical exercise: completing a pollution report form.

Day 3: Safety and Security Compliance

- ISPS Code: port facility security assessments and plans.
- OHS Act and port-specific safety regulations.
- Safety management systems and documentation.
- Emergency response procedures and drills.
- Reporting security incidents and breaches.
- Port facility security officer (PFSO) responsibilities.
- Practical exercise: developing a security incident report.
- Practical exercise: safety inspection checklist completion.

Day 4: Operational and Customs Compliance

- Customs and Excise Act: import/export declarations.
- Port tariffs, concessions, and licensing.
- Cargo handling and stowage regulations.
- Dangerous goods handling and reporting.
- Vessel traffic service (VTS) and port control.
- Reporting operational incidents: delays, damages, discrepancies.
- Practical exercise: completing a cargo manifest and customs declaration.
- Practical exercise: drafting an operational compliance report.

Day 5: Integrated Compliance Management and Reporting Systems

- Compliance management systems: ISO 14001, ISO 45001, ISM Code.
- Electronic reporting platforms and data management.
- Internal audit procedures and corrective actions.
- Preparing for SAMSA and TNPA inspections.
- Record keeping and document control.

- Continuous improvement and compliance culture.
- Practical exercise: mock audit and inspection.
- Final assessment: complete a consolidated compliance report.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 244459) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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