



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Issue-Based Risk Assessment and Action Taking

Health Sciences and Social Services / Preventive Health

Unit Standard 244508 · NQF Level 5 · 9 Credits · 6 Days

COURSE OVERVIEW

This course equips learners with the skills to identify and assess specific health and safety risks arising from particular issues, incidents, or changes in the workplace. Participants will learn to conduct issue-based risk assessments and implement appropriate control measures to mitigate identified risks. The course ensures compliance with South African OHS legislation and promotes a proactive safety culture.

Category	Health Sciences and Social Services
Subfield	Preventive Health
Unit Standard	244508
Accreditation	SAQA Accredited · NQF Level 5 · 9 Credits
Duration	6 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Identify and define the scope of an issue-based risk assessment based on a specific incident, complaint, or change in the workplace.
- Analyze the hazards and risks associated with the identified issue using appropriate risk assessment techniques.
- Evaluate the level of risk and prioritize actions based on the likelihood and severity of potential harm.
- Develop and implement a risk control plan with appropriate measures to eliminate or reduce risks.
- Monitor and review the effectiveness of implemented controls and document the risk assessment process.
- Communicate risk assessment findings and actions to relevant stakeholders in a clear and concise manner.

WHO SHOULD ATTEND

- This course is designed for health and safety representatives, supervisors, managers, and any employees responsible for conducting risk assessments and implementing corrective actions in their work areas.

COURSE OUTLINE

Day 1: Foundations of Risk Assessment

- Introduction to risk management concepts
- Definitions: hazard, risk, likelihood, consequence
- Legal framework: OHS Act, COIDA, relevant SANS standards
- Types of risk assessments: baseline, issue-based, continuous
- The risk assessment process overview
- Roles and responsibilities of stakeholders

Day 2: Identifying Issues and Hazards

- Hazard identification techniques: checklists, brainstorming, task analysis
- Sources of hazard information: workplace inspections, audits, incident data
- Human factors and behaviour in hazard identification
- Documenting identified issues
- Practical exercise: walk-through inspection

Day 3: Risk Analysis and Evaluation

- Risk analysis methods: qualitative, semi-quantitative, quantitative
- Developing and using risk matrices
- Determining likelihood and consequence criteria
- Risk evaluation: acceptable vs. unacceptable risk
- Prioritising risks for action
- Case study: risk analysis scenarios

Day 4: Action Planning and Control Measures

- Hierarchy of controls: elimination, substitution, engineering, administrative, PPE
- Developing control measures for identified risks
- Creating action plans: objectives, resources, timelines, responsibilities
- Residual risk assessment
- Monitoring and review mechanisms
- Documentation: risk register, action plan templates

Day 5: Communication, Consultation, and Monitoring

- Communication strategies for risk information
- Consultation with employees, contractors, and management
- Monitoring and review: audits, inspections, performance indicators
- Management of change and risk reassessment
- Incident investigation and lessons learned
- Reporting and record keeping

Day 6: Integration and Practical Application

- Integrating risk assessment with existing management systems
- Conducting a full risk assessment: from hazard identification to action plan
- Presenting risk assessment reports
- Reviewing case studies and best practices
- Assessment of competence: practical exercise
- Course review and feedback

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **9 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 26,900.00	R 26,900.00
1	In-House	R 35,000.00	R 35,000.00
1	On-Campus (Pretoria)	R 40,300.00	R 40,300.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	17 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	18 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	19 Aug 2026	On-Campus	Pretoria, South Africa
13 Aug 2026	20 Aug 2026	On-Campus	Abu Dhabi, UAE
14 Aug 2026	21 Aug 2026	On-Campus	Durban, South Africa
14 Aug 2026	21 Aug 2026	On-Campus	Mauritius
17 Aug 2026	24 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	24 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 244508) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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