



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

Stock Control and Inventory Management

Services / Hospitality, Tourism, Travel, Gaming and Leisure

Unit Standard 246750 · NQF Level 4 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to effectively control and order stock in a retail or warehouse environment. Participants will learn to maintain accurate stock levels, minimize losses, and ensure timely replenishment to support operational efficiency.

Category	Services
Subfield	Hospitality, Tourism, Travel, Gaming and Leisure
Unit Standard	246750
Accreditation	SAQA Accredited · NQF Level 4 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply stock control procedures to maintain accurate inventory records
- Analyze stock movement data to identify discrepancies and trends
- Implement ordering processes to ensure optimal stock levels
- Evaluate stockholding costs and minimize waste
- Demonstrate compliance with organizational policies and procedures

WHO SHOULD ATTEND

- This course is designed for stock controllers, inventory clerks, warehouse supervisors, and retail managers responsible for stock management and ordering processes.

COURSE OUTLINE

Day 1: Fundamentals of Stock Control

- Introduction to stock control and inventory management.
- Types of inventory: raw materials, work-in-progress, finished goods.
- Inventory classification: ABC analysis.
- The stock cycle: ordering, receiving, storing, issuing.
- Stocktaking methods: periodic and perpetual.
- Stock valuation methods: FIFO, LIFO, weighted average.
- Costs associated with inventory: holding, ordering, shortage costs.

Day 2: Inventory Planning and Replenishment

- Demand forecasting basics.
- Reorder point and safety stock calculation.
- Economic Order Quantity (EOQ) model.
- Just-in-Time (JIT) inventory approach.
- Inventory turnover ratio and analysis.
- Lead time management.
- Vendor-managed inventory (VMI) concepts.

Day 3: Inventory Control Systems and Performance Improvement

- Barcode and RFID technology in inventory control.
- Inventory management software (ERP systems).
- Cycle counting vs. annual stocktake.
- Managing obsolete, damaged, and slow-moving stock.
- Key performance indicators (KPIs) for inventory.
- Continuous improvement: Lean and Six Sigma in inventory.
- Legal and regulatory compliance in stock control.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	12 Aug 2026	On-Campus	Mauritius
11 Aug 2026	13 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	13 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
12 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	19 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	19 Aug 2026	On-Campus	Abu Dhabi, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 246750) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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