



## Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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### COURSE BROCHURE

# Staff Cheat Move Recognition and Reporting

Services / Hospitality, Tourism, Travel, Gaming and Leisure

Unit Standard 246757 · NQF Level 4 · 3 Credits · 1 Day

## COURSE OVERVIEW

This course equips employees and managers with the skills to identify and report staff cheat moves within the workplace. Participants will learn to recognize common fraudulent behaviors, understand the ethical and legal implications, and follow proper reporting procedures to maintain organizational integrity.

|                 |                                                  |
|-----------------|--------------------------------------------------|
| Category        | Services                                         |
| Subfield        | Hospitality, Tourism, Travel, Gaming and Leisure |
| Unit Standard   | 246757                                           |
| Accreditation   | SAQA Accredited · NQF Level 4 · 3 Credits        |
| Duration        | 1 day                                            |
| Training Method | Online, On-Campus, In-House                      |
| Certificate     | Issued via AATICD LMS – verifiable online        |

## LEARNING OUTCOMES

- Recognize common staff cheat moves and indicators of fraudulent behavior in the workplace.
- Analyze the ethical, legal, and organizational impact of staff cheat moves.
- Apply appropriate reporting procedures and protocols when suspecting or witnessing misconduct.
- Demonstrate effective communication skills when reporting concerns to relevant authorities.
- Evaluate the effectiveness of existing controls and suggest improvements to prevent cheat moves.
- Implement strategies to maintain a culture of honesty and accountability within the team.

## WHO SHOULD ATTEND

- This course is designed for all employees, supervisors, and managers who may encounter or need to address staff misconduct.
- It is particularly relevant for those in roles with access to sensitive resources or oversight responsibilities.

## COURSE OUTLINE

### Day 1: Fundamentals of Staff Cheat Move Recognition and Reporting

- Introduction to staff cheat moves: types and examples
- Indicators of cheating behaviour: behavioural red flags
- Ethical considerations and organisational policies
- Observation and documentation techniques
- Reporting channels and procedures
- Case studies of staff cheating incidents
- Consequences of failing to report
- Role of the employee in maintaining integrity

## ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 4**.

## PRICING (PER DELEGATE, EX-VAT)

| Delegates | Training Method      | Price per Delegate | Total       |
|-----------|----------------------|--------------------|-------------|
| 1         | Online               | R 12,800.00        | R 12,800.00 |
| 1         | In-House             | R 16,600.00        | R 16,600.00 |
| 1         | On-Campus (Pretoria) | R 19,200.00        | R 19,200.00 |

## UPCOMING SESSIONS

| Start       | End         | Method    | Venue                   |
|-------------|-------------|-----------|-------------------------|
| 10 Aug 2026 | 10 Aug 2026 | On-Campus | Dubai, UAE              |
| 11 Aug 2026 | 11 Aug 2026 | On-Campus | Pretoria, South Africa  |
| 12 Aug 2026 | 12 Aug 2026 | On-Campus | Abu Dhabi, UAE          |
| 13 Aug 2026 | 13 Aug 2026 | On-Campus | Durban, South Africa    |
| 13 Aug 2026 | 13 Aug 2026 | On-Campus | Mauritius               |
| 14 Aug 2026 | 14 Aug 2026 | On-Campus | Cape Town, South Africa |
| 17 Aug 2026 | 17 Aug 2026 | On-Campus | Pretoria, South Africa  |
| 18 Aug 2026 | 18 Aug 2026 | On-Campus | Abu Dhabi, UAE          |

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

## HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit [www.aaticd.co.za](http://www.aaticd.co.za), open the page for this course (Unit Standard 246757) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to [apply@aaticd.co.za](mailto:apply@aaticd.co.za) – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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