



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Legal Compliance and Professional Conduct Codes

Business, Commerce and Management Studies / Marketing

Unit Standard 252216 · NQF Level 4 · 4 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the knowledge and skills to comply with legal requirements and organisational and professional codes of conduct. It ensures that participants understand the legal framework governing their work environment and can apply ethical principles to maintain professional integrity.

Category	Business, Commerce and Management Studies
Subfield	Marketing
Unit Standard	252216
Accreditation	SAQA Accredited · NQF Level 4 · 4 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant legislation and organisational policies to ensure legal compliance in daily operations.
- Analyze the implications of non-compliance with legal requirements and codes of conduct.
- Evaluate ethical dilemmas and make decisions aligned with professional codes of conduct.
- Demonstrate understanding of the consequences of unethical behavior and legal violations.
- Implement procedures to report and address breaches of legal and ethical standards.
- Design personal action plans to maintain compliance and uphold professional conduct.

WHO SHOULD ATTEND

- This course is designed for employees, supervisors, and managers across all sectors who need to understand and comply with legal and ethical standards in their workplace.

COURSE OUTLINE

Day 1: Foundations of Legal Compliance and Professional Conduct

- Overview of the South African legal system and regulatory bodies
- Key legislation: Labour Relations Act, Employment Equity Act, Skills Development Act
- Professional codes of conduct: SAQA, SETAs, and sector-specific codes
- Ethical decision-making frameworks
- Case studies on compliance failures and disciplinary actions
- Whistleblowing and reporting mechanisms
- Role of the company in ensuring compliance
- Practical steps to stay updated on legal requirements

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **4 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Abu Dhabi, UAE
11 Aug 2026	11 Aug 2026	On-Campus	Durban, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Mauritius
12 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
13 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE
14 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
17 Aug 2026	17 Aug 2026	On-Campus	Durban, South Africa
18 Aug 2026	18 Aug 2026	On-Campus	Shenzhen, China

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252216) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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