



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Workplace Ethics Compliance for South Africa

Business, Commerce and Management Studies / Marketing

Unit Standard 252217 · NQF Level 4 · 4 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the knowledge and skills to comply with organisational ethics in the South African workplace. It covers ethical principles, codes of conduct, and the application of ethical decision-making to ensure integrity and accountability. Learners will understand the consequences of unethical behaviour and how to promote an ethical culture within their organisation.

Category	Business, Commerce and Management Studies
Subfield	Marketing
Unit Standard	252217
Accreditation	SAQA Accredited · NQF Level 4 · 4 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Explain the importance of ethics in the workplace and the consequences of unethical behaviour.
- Apply the organisation's code of conduct and ethical policies to workplace scenarios.
- Analyze ethical dilemmas and make informed decisions using ethical frameworks.
- Demonstrate behaviours that promote an ethical workplace culture.
- Identify and report unethical conduct in accordance with organisational procedures.
- Evaluate the impact of personal values and organisational ethics on professional conduct.

WHO SHOULD ATTEND

- This course is designed for all employees, supervisors, and managers in South African organisations who need to understand and apply ethical standards in their daily work.
- It is suitable for individuals in any sector seeking to enhance their ethical awareness and compliance.

COURSE OUTLINE

Day 1: Foundations of Workplace Ethics Compliance in South Africa

- Overview of workplace ethics and compliance in the South African context.
- Key legislation: Employment Equity Act, Labour Relations Act, and Protected Disclosures Act.
- Ethical principles: integrity, transparency, accountability, and fairness.
- Ethical decision-making frameworks (e.g., PLUS model).
- Identifying and resolving ethical dilemmas (e.g., conflicts of interest, bribery).
- Roles and responsibilities of management and employees.
- Reporting mechanisms and whistleblowing procedures.
- Case studies: ethical scenarios in South African workplaces.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **4 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
07 Aug 2026	07 Aug 2026	On-Campus	Johannesburg, South Africa
10 Aug 2026	10 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
13 Aug 2026	13 Aug 2026	On-Campus	Abu Dhabi, UAE
14 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	17 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252217) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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