



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Insurance of Goods in Transit Administration

Services / Transport, Operations and Logistics

Unit Standard 252243 · NQF Level 4 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to arrange and administer insurance for goods in transit, ensuring compliance with relevant South African legislation and industry practices. It covers risk assessment, policy selection, claims handling, and record-keeping to minimise financial loss and operational disruption.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	252243
Accreditation	SAQA Accredited · NQF Level 4 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply principles of insurance law and practice to arrange appropriate cover for goods in transit.
- Analyse risks associated with different modes of transport and cargo types to determine insurance needs.
- Evaluate insurance policies and terms to select the most suitable coverage for specific transit scenarios.
- Implement procedures for documenting, filing, and managing insurance claims efficiently.
- Demonstrate compliance with South African regulatory requirements and industry standards in transit insurance administration.
- Design record-keeping systems to track insurance policies, premiums, and claims for audit purposes.

WHO SHOULD ATTEND

- This course is designed for logistics coordinators, freight forwarders, insurance brokers, and supply chain administrators who handle cargo insurance and risk management.

COURSE OUTLINE

Day 1: Introduction to Insurance of Goods in Transit

- Overview of goods in transit insurance
- Key concepts: insurable interest, indemnity, and subrogation
- Types of transit: road, rail, sea, and air
- Common risks: theft, damage, delay, and loss
- Insurance policy types: open cover, specific voyage, and annual policies
- Role of brokers, underwriters, and adjusters
- Regulatory requirements: SAQA, FSCA, and the Short-term Insurance Act
- Documentation: certificates of insurance and policy wordings

Day 2: Policy Administration and Claims Processing

- Policy issuance: data collection, rating, and documentation
- Endorsements and mid-term adjustments
- Claims process: notification, investigation, and settlement
- Claims documentation: proof of loss, survey reports, and invoices
- Risk assessment: cargo value, route, and mode of transport
- Premium calculation: factors and methods
- Case studies: theft, damage, and total loss scenarios
- Fraud detection and prevention in transit claims

Day 3: Advanced Applications and Practical Integration

- Multi-modal transit and combined policies
- Emerging risks: cyber attacks, piracy, and pandemics
- Insurance and logistics integration: Incoterms and cargo insurance
- Reinsurance and excess of loss covers
- Regulatory updates and compliance trends
- Performance metrics: loss ratios and claims handling times
- Professional ethics and customer service in claims
- Final assessment and course wrap-up

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

Start	End	Method	Venue
05 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
05 Aug 2026	07 Aug 2026	On-Campus	Mauritius
10 Aug 2026	12 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	12 Aug 2026	On-Campus	Dubai, UAE
11 Aug 2026	13 Aug 2026	On-Campus	Pretoria, South Africa
11 Aug 2026	13 Aug 2026	On-Campus	Mauritius
12 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
12 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252243) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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