



## Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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### COURSE BROCHURE

# Freight Preparation for Storage Procedures

Services / Transport, Operations and Logistics

Unit Standard 252264 · NQF Level 1 · 2 Credits · 1 Day

## COURSE OVERVIEW

This course equips learners with the knowledge and skills to prepare freight for storage in compliance with South African safety regulations and industry best practices. Participants will learn to inspect, label, and document freight correctly, ensuring safe handling and storage while minimizing damage and loss.

|                 |                                           |
|-----------------|-------------------------------------------|
| Category        | Services                                  |
| Subfield        | Transport, Operations and Logistics       |
| Unit Standard   | 252264                                    |
| Accreditation   | SAQA Accredited · NQF Level 1 · 2 Credits |
| Duration        | 1 day                                     |
| Training Method | Online, On-Campus, In-House               |
| Certificate     | Issued via AATICD LMS – verifiable online |

## LEARNING OUTCOMES

- Apply correct procedures for receiving and inspecting freight upon arrival
- Demonstrate proper labeling, marking, and documentation of freight for storage
- Implement safety and health measures when handling and storing freight
- Analyze freight characteristics to determine appropriate storage conditions
- Evaluate risks associated with freight storage and apply corrective actions
- Design a storage plan that optimizes space and ensures accessibility

## WHO SHOULD ATTEND

- This course is designed for warehouse workers, logistics assistants, and freight handlers who are responsible for preparing goods for storage in a distribution or warehousing environment.

## COURSE OUTLINE

### Day 1: Freight Preparation for Storage Fundamentals

- Overview of freight preparation processes
- Documentation: waybills, packing lists, and storage instructions
- Labelling and marking for identification and hazard communication
- Condition assessment: inspection for damage, contamination, and expiry
- Handling techniques: lifting, securing, and stacking
- Environmental controls: temperature, humidity, and pest prevention
- Safety protocols: PPE, spill response, and ergonomics
- Quality assurance and record-keeping

## ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **2 NQF credits** at **NQF Level 1**.

## PRICING (PER DELEGATE, EX-VAT)

| Delegates | Training Method      | Price per Delegate | Total       |
|-----------|----------------------|--------------------|-------------|
| 1         | Online               | R 12,800.00        | R 12,800.00 |
| 1         | In-House             | R 16,600.00        | R 16,600.00 |
| 1         | On-Campus (Pretoria) | R 19,200.00        | R 19,200.00 |

## UPCOMING SESSIONS

| Start       | End         | Method    | Venue                      |
|-------------|-------------|-----------|----------------------------|
| 31 Jul 2026 | 31 Jul 2026 | On-Campus | Lagos, Nigeria             |
| 03 Aug 2026 | 03 Aug 2026 | On-Campus | Mauritius                  |
| 04 Aug 2026 | 04 Aug 2026 | On-Campus | Cape Town, South Africa    |
| 05 Aug 2026 | 05 Aug 2026 | On-Campus | Dubai, UAE                 |
| 06 Aug 2026 | 06 Aug 2026 | On-Campus | Pretoria, South Africa     |
| 06 Aug 2026 | 06 Aug 2026 | On-Campus | Lagos, Nigeria             |
| 07 Aug 2026 | 07 Aug 2026 | On-Campus | Johannesburg, South Africa |
| 10 Aug 2026 | 10 Aug 2026 | On-Campus | Cape Town, South Africa    |

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

## HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit [www.aaticd.co.za](http://www.aaticd.co.za), open the page for this course (Unit Standard 252264) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to [apply@aaticd.co.za](mailto:apply@aaticd.co.za) – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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