



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Accredit Customs Clearing Clients

Services / Transport, Operations and Logistics

Unit Standard 252268 · NQF Level 4 · 5 Credits · 2 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills required to accredit customs clearing clients in accordance with South African customs regulations and organisational procedures. It covers the verification of client documentation, assessment of compliance, and the process of granting accreditation status. By the end of the course, learners will be able to effectively manage client accreditation to ensure lawful and efficient customs clearing operations.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	252268
Accreditation	SAQA Accredited · NQF Level 4 · 5 Credits
Duration	2 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply relevant customs legislation and organisational policies to accredit customs clearing clients.
- Analyse client documentation to verify compliance with customs requirements and organisational standards.
- Evaluate the accreditation status of clients based on risk assessment and compliance history.
- Implement the accreditation process, including record-keeping and communication with clients.
- Demonstrate the ability to maintain accurate and up-to-date accreditation records in line with regulatory requirements.

WHO SHOULD ATTEND

- This course is designed for customs clearing agents, freight forwarders, compliance officers, and logistics professionals who are responsible for accrediting clients for customs clearing services.
- It is also suitable for individuals seeking to enter the customs clearing industry and require a foundational understanding of client accreditation processes.

COURSE OUTLINE

Day 1: Fundamentals of Customs Clearing and Client Accreditation

- Overview of customs legislation (Customs and Excise Act, 1964)
- Definition and types of customs clearing clients
- Accreditation criteria and application process
- Client due diligence and risk management
- Documentation requirements (e.g., power of attorney, contracts)
- Rights and obligations of accredited clients
- Penalties for non-compliance and fraud prevention

Day 2: Practical Implementation and Compliance Management

- Step-by-step accreditation workflow
- Verification of client information and supporting documents
- Maintaining accreditation status: renewals and amendments
- Handling non-compliance and corrective actions
- Communication with SARS Customs and other stakeholders
- Case studies: successful and failed accreditations
- Best practices for client relationship management

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **5 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 15,400.00	R 15,400.00
1	In-House	R 20,000.00	R 20,000.00
1	On-Campus (Pretoria)	R 23,100.00	R 23,100.00

UPCOMING SESSIONS

Start	End	Method	Venue
03 Aug 2026	04 Aug 2026	On-Campus	Pretoria, South Africa
03 Aug 2026	04 Aug 2026	On-Campus	Cape Town, South Africa
03 Aug 2026	04 Aug 2026	On-Campus	Johannesburg, South Africa
05 Aug 2026	06 Aug 2026	On-Campus	Dubai, UAE
05 Aug 2026	06 Aug 2026	On-Campus	Mauritius
05 Aug 2026	06 Aug 2026	On-Campus	Lagos, Nigeria
11 Aug 2026	12 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252268) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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