



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aatikd.co.za · Website: www.aatikd.co.za

COURSE BROCHURE

Conditions of Carriage Compliance for Transport

Services / Transport, Operations and Logistics

Unit Standard 252275 · NQF Level 5 · 12 Credits · 9 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to comply with the conditions of carriage for the transportation of goods and passengers. It covers legal requirements, documentation, and responsibilities to ensure safe and efficient transport operations. By the end, participants will be able to apply these principles in their daily work, reducing risk and enhancing service delivery.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	252275
Accreditation	SAQA Accredited · NQF Level 5 · 12 Credits
Duration	9 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Interpret and apply the conditions of carriage relevant to specific transport modes and contexts.
- Identify legal and regulatory requirements governing the carriage of goods and passengers.
- Complete and verify transport documentation to ensure compliance with conditions of carriage.
- Evaluate risks associated with non-compliance and implement corrective measures.
- Demonstrate procedures for handling claims, disputes, and exceptions in line with conditions of carriage.
- Apply customer service principles while adhering to conditions of carriage.

WHO SHOULD ATTEND

- This course is designed for transport operators, logistics coordinators, fleet managers, and anyone involved in the planning or execution of transport services who needs to understand and comply with conditions of carriage.

COURSE OUTLINE

Day 1: Introduction to Conditions of Carriage and Legal Framework

- Overview of transport compliance and conditions of carriage.
- Legal framework: National Road Traffic Act, environmental and safety regulations.
- Key terminology: carrier, consignor, consignee, waybill, bill of lading.
- Introduction to SAQA unit standard 252275.
- Responsibilities of parties in a transport contract.
- Consequences of non-compliance: fines, liability, reputational damage.

Day 2: Key Clauses in Conditions of Carriage

- Core clauses: scope, definitions, carrier obligations, consignor obligations.
- Liability clauses: when the carrier is liable, exceptions.
- Indemnity and insurance requirements.
- Limitation of liability: weight-based, value-based, and special declarations.
- Time limits for claims and legal action.
- Comparison of road, rail, and air carriage conditions.

Day 3: Carriage of Dangerous Goods and Special Cargo

- Classification of dangerous goods.
- ADR and SANS 10228 requirements.
- Special cargo: temperature-sensitive, high-value, fragile, livestock.
- Additional clauses for dangerous goods: packing, labeling, segregation.
- Emergency response information.
- Documentation: dangerous goods declaration, safety data sheets.

Day 4: Carrier and Consignor Responsibilities

- Carrier duties: vehicle fitness, driver competence, route compliance.
- Consignor duties: correct classification, packing, marking, documentation.
- Consignee duties: inspection, acceptance, notification of damage.
- Breach of contract: non-delivery, delay, damage, misdelivery.
- Remedies: damages, specific performance, termination.
- Practical examples of responsibility allocation.

Day 5: Documentation and Records Management

- Essential documents: waybill, delivery note, packing list, invoice.
- Waybill details: parties, description, weight, value, special instructions.
- Electronic documentation and digital signatures.
- Record retention periods (e.g., 3 years).
- Auditing documentation for compliance.
- Case study: correcting documentation errors.

Day 6: Claims, Disputes, and Liability Limits

- Types of claims: loss, damage, delay, misdelivery.
- Liability limits: per kg, per package, or declared value.
- Calculation of compensation: actual loss vs. limited liability.
- Time limits: notice of claim (e.g., 7 days), legal action (e.g., 1 year).
- Dispute resolution: negotiation, mediation, arbitration, court.

- Documentation required for claims.

Day 7: Insurance and Risk Management

- Carrier liability insurance vs. cargo insurance.
- Policy terms: coverage, exclusions, deductibles.
- Risk assessment: cargo value, route hazards, packaging.
- Risk mitigation: security, route planning, contingency plans.
- Claims process involving insurance.
- Interaction between insurance and conditions of carriage.

Day 8: Compliance Audits and Enforcement

- Regulatory bodies: RTIA, SAPS, environmental inspectors.
- Enforcement actions: fines, impoundment, license suspension.
- Internal audit process: checklist, evidence review, report.
- Common non-compliance issues and remedies.
- Corrective action plans.
- Recordkeeping for audit readiness.

Day 9: Integration, Case Studies, and Assessment

- Comprehensive case study: multi-modal transport of dangerous goods.
- Group exercise: drafting a conditions of carriage contract.
- Review of key compliance points.
- Summative assessment (written test).
- Feedback and action planning.
- Course closure and certification.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **12 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 35,000.00	R 35,000.00
1	In-House	R 45,500.00	R 45,500.00
1	On-Campus (Pretoria)	R 52,500.00	R 52,500.00

UPCOMING SESSIONS

Start	End	Method	Venue
07 Aug 2026	19 Aug 2026	On-Campus	Johannesburg, South Africa
10 Aug 2026	20 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	24 Aug 2026	On-Campus	Pretoria, South Africa
13 Aug 2026	25 Aug 2026	On-Campus	Abu Dhabi, UAE
14 Aug 2026	26 Aug 2026	On-Campus	Durban, South Africa
14 Aug 2026	26 Aug 2026	On-Campus	Mauritius
17 Aug 2026	27 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252275) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza, 1122 Burnett St, Hatfield 0028, Pretoria, Gauteng, South Africa
Tel: +27 12 004 8389 · WhatsApp: +27 65 077 6310 · apply@aaticd.co.za · www.aaticd.co.za