



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Groupage Procedures for Imported Surface Cargo

Services / Transport, Operations and Logistics

Unit Standard 252438 · NQF Level 3 · 5 Credits · 2 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to apply groupage processes and procedures for imported surface cargo. It covers the consolidation, documentation, and coordination of less-than-container-load (LCL) shipments to ensure efficient and compliant import operations.

Category	Services
Subfield	Transport, Operations and Logistics
Unit Standard	252438
Accreditation	SAQA Accredited · NQF Level 3 · 5 Credits
Duration	2 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply groupage principles to consolidate imported surface cargo effectively.
- Analyze documentation requirements for groupage shipments to ensure customs compliance.
- Coordinate the receipt, sorting, and dispatch of groupage cargo within a logistics environment.
- Evaluate risks and implement measures to mitigate delays or damages in groupage operations.
- Demonstrate adherence to relevant South African import regulations and procedures.
- Implement tracking and reporting mechanisms for groupage cargo movements.

WHO SHOULD ATTEND

- Import logistics coordinators, freight forwarders, customs brokers, and supply chain professionals involved in the handling of groupage cargo arriving by road, rail, or sea.

COURSE OUTLINE

Day 1: Foundations of Groupage Procedures

- Overview of groupage: definition, benefits, and industry applications
- Import documentation: bill of lading, packing list, commercial invoice, and customs declarations
- Regulatory framework: SA customs, SARS, and port authority requirements
- Stakeholder roles: shipper, consolidator, freight forwarder, customs broker, and consignee
- Groupage cargo flow: consolidation, transport, deconsolidation, and delivery
- Risk management: cargo damage, delays, and insurance considerations
- Incoterms relevant to groupage: FCL, LCL, and their implications

Day 2: Advanced Groupage Operations and Practical Integration

- Shipment planning: consolidation schedules, container utilization, and routing
- Deconsolidation procedures: cargo receipt, sorting, and dispatch
- Cross-docking: principles and application in groupage
- Customs clearance for consolidated shipments: documentation, duties, and inspections
- Technology in groupage: CargoWise, SAP, and tracking systems
- Performance metrics: turnaround time, cost per unit, and error rates
- Case studies: successful groupage operations and lessons learned

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **5 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 15,400.00	R 15,400.00
1	In-House	R 20,000.00	R 20,000.00
1	On-Campus (Pretoria)	R 23,100.00	R 23,100.00

UPCOMING SESSIONS

Start	End	Method	Venue
06 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
06 Aug 2026	07 Aug 2026	On-Campus	Cape Town, South Africa
06 Aug 2026	07 Aug 2026	On-Campus	Johannesburg, South Africa
10 Aug 2026	11 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	11 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	11 Aug 2026	On-Campus	Cape Town, South Africa
12 Aug 2026	13 Aug 2026	On-Campus	Mauritius
12 Aug 2026	13 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 252438) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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