



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

Tel: +27 12 004 8389 · Mobile: +27 65 077 6310

Email: apply@aaticd.co.za · Website: www.aaticd.co.za

COURSE BROCHURE

CCTV System Operation

Services / Hospitality, Tourism, Travel, Gaming and Leisure

Unit Standard 258063 · NQF Level 3 · 5 Credits · 2 Days

COURSE OVERVIEW

This course equips learners with the knowledge and practical skills to operate a closed circuit television (CCTV) system effectively and responsibly. It covers system components, operational procedures, monitoring techniques, and legal and ethical considerations relevant to the South African context.

Category	Services
Subfield	Hospitality, Tourism, Travel, Gaming and Leisure
Unit Standard	258063
Accreditation	SAQA Accredited · NQF Level 3 · 5 Credits
Duration	2 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply operational procedures to start up, configure, and shut down a CCTV system according to manufacturer specifications and workplace policies.
- Demonstrate the ability to monitor live and recorded CCTV footage to detect and report security incidents.
- Analyze system alerts and alarms to determine appropriate response actions.
- Evaluate the quality and coverage of CCTV footage to ensure effective surveillance.
- Implement data retention and disposal procedures in compliance with relevant legislation and organisational policies.
- Demonstrate understanding of legal and ethical requirements, including privacy and data protection, when operating CCTV systems.

WHO SHOULD ATTEND

- This course is designed for security officers, control room operators, and individuals responsible for monitoring or managing CCTV systems in corporate, retail, or industrial environments.

COURSE OUTLINE

Day 1: Fundamentals of CCTV Systems

- Overview of CCTV systems and their applications
- Components: cameras, monitors, recorders, cables
- Camera types: fixed, PTZ, dome, bullet
- Lens selection and field of view
- Video transmission: analogue vs digital, coaxial, UTP, fibre
- Recording methods: DVR, NVR, hybrid
- Basic system design considerations
- Health and safety in CCTV installation and operation

Day 2: Operation and Troubleshooting

- System start-up and shutdown procedures
- User interface navigation: live view, playback, export
- Configuring motion detection and schedules
- Remote viewing and network setup
- Preventive maintenance: cleaning, cable checks
- Common faults: no video, poor image, recording failures
- Using test equipment: multimeter, cable tester, monitor
- Documentation and reporting

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **5 NQF credits** at **NQF Level 3**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 15,400.00	R 15,400.00
1	In-House	R 20,000.00	R 20,000.00
1	On-Campus (Pretoria)	R 23,100.00	R 23,100.00

UPCOMING SESSIONS

Start	End	Method	Venue
04 Aug 2026	05 Aug 2026	On-Campus	Pretoria, South Africa
04 Aug 2026	05 Aug 2026	On-Campus	Cape Town, South Africa
04 Aug 2026	05 Aug 2026	On-Campus	Johannesburg, South Africa
06 Aug 2026	07 Aug 2026	On-Campus	Dubai, UAE
06 Aug 2026	07 Aug 2026	On-Campus	Mauritius
06 Aug 2026	07 Aug 2026	On-Campus	Lagos, Nigeria
10 Aug 2026	11 Aug 2026	On-Campus	Mauritius
10 Aug 2026	11 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 258063) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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