



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Facilities Management Principles Application

Services / Cleaning, Domestic, Hiring, Property and Rescue Services

Unit Standard 258126 · NQF Level 5 · 8 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the practical application of facilities management principles to ensure efficient, safe, and cost-effective operation of building services and infrastructure. Participants will gain the skills to plan, coordinate, and monitor facilities activities in alignment with organisational objectives and regulatory requirements.

Category	Services
Subfield	Cleaning, Domestic, Hiring, Property and Rescue Services
Unit Standard	258126
Accreditation	SAQA Accredited · NQF Level 5 · 8 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply facilities management principles to plan and coordinate building maintenance and service delivery.
- Analyze facility performance data to identify areas for improvement and implement corrective actions.
- Evaluate compliance with health, safety, and environmental regulations in facility operations.
- Design a facilities management plan that integrates space management, security, and sustainability.
- Implement cost-effective strategies for energy management and resource utilisation.
- Demonstrate effective communication and stakeholder management in facilities projects.

WHO SHOULD ATTEND

- Facilities managers, property managers, maintenance supervisors, and any professionals responsible for the management of physical assets and building services within their organisation.

COURSE OUTLINE

Day 1: Foundations of Facilities Management

- Introduction to facilities management: definitions, history, and industry bodies (SAFM, IFMA).
- The facilities management value chain: from strategic planning to operational delivery.
- Key stakeholders: clients, users, service providers, and regulators.
- Facilities management models: in-house, outsourced, and hybrid.
- Overview of legislative and regulatory framework in South Africa (OHS Act, SANS 10400).
- Introduction to service level agreements (SLAs) and key performance indicators (KPIs).

Day 2: Space Management and Workplace Planning

- Principles of space management: allocation, utilisation, and forecasting.
- Workplace design: activity-based working, open plan, and hybrid models.
- Space measurement standards: net, gross, and usable area (SANS 10400).
- Tools for space management: CAFM/IWMS software basics.
- Health, safety, and ergonomics in workplace planning.
- Case study: space audit and optimisation exercise.

Day 3: Maintenance Management and Asset Lifecycle

- Maintenance strategies: reactive, preventive, predictive, and reliability-centred maintenance.
- Asset lifecycle: acquisition, operation, maintenance, and disposal.
- Maintenance planning: scheduling, resource allocation, and work orders.
- Condition-based monitoring techniques.
- Budgeting for maintenance: capital vs operational expenditure.
- Measuring maintenance performance: MTBF, MTTR, and OEE.

Day 4: Service Delivery and Contract Management

- Procurement lifecycle: needs assessment, tendering, evaluation, and award.
- Types of facilities contracts: fixed-price, cost-plus, and performance-based.
- Service level agreement (SLA) development: scope, KPIs, and penalties.
- Performance management: monitoring, reporting, and review meetings.
- Risk management in service delivery: business continuity and disaster recovery.
- Stakeholder communication and relationship management.

Day 5: Integration, Sustainability, and Future Trends

- Integrating FM functions: space, maintenance, services, and sustainability.
- Sustainability in facilities management: energy, water, waste, and indoor environmental quality.
- Green building certifications: Green Star SA, EDGE, and Net Zero.
- Technology in FM: building management systems (BMS), IoT, and computer-aided facility management (CAFM).
- Future trends: remote monitoring, predictive analytics, and occupant experience.
- Course review and development of an implementation action plan.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **8 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Pretoria, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Cape Town, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	21 Aug 2026	On-Campus	Dubai, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Pretoria, South Africa

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 258126) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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