



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Emergency Preparedness and Response Procedures Explained

Health Sciences and Social Services / Preventive Health

Unit Standard 259597 · NQF Level 2 · 3 Credits · 1 Day

COURSE OVERVIEW

This course equips learners with the knowledge and skills to explain and apply emergency preparedness and response procedures in the workplace. It covers the identification of potential emergencies, the development of response plans, and the roles and responsibilities of employees during an emergency. The course aims to foster a culture of safety and ensure compliance with South African health and safety regulations.

Category	Health Sciences and Social Services
Subfield	Preventive Health
Unit Standard	259597
Accreditation	SAQA Accredited · NQF Level 2 · 3 Credits
Duration	1 day
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Explain the legal and regulatory requirements for emergency preparedness and response in the workplace.
- Identify potential emergencies and assess the risks associated with them.
- Describe the components of an effective emergency response plan.
- Demonstrate the appropriate actions to take during different types of emergencies.
- Evaluate the effectiveness of emergency drills and exercises.
- Apply communication protocols during emergency situations.

WHO SHOULD ATTEND

- This course is designed for all employees, supervisors, and safety representatives who need to understand and implement emergency preparedness and response procedures.
- It is suitable for individuals working in any sector where workplace safety is a priority.

COURSE OUTLINE

Day 1: Fundamentals of Emergency Preparedness and Response

- Legal requirements: OHSA, SAQA unit standards, and relevant regulations.
- Types of emergencies: fire, chemical spill, medical, natural disasters.
- Risk assessment and hazard identification.
- Emergency response plan structure: evacuation, communication, assembly points.
- Roles and responsibilities: emergency coordinator, fire warden, first aider.
- Emergency equipment: fire extinguishers, first aid kits, alarms.
- Drills and exercises: tabletop, walk-through, full-scale.
- Post-incident procedures: reporting, debriefing, plan review.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **3 NQF credits** at **NQF Level 2**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 12,800.00	R 12,800.00
1	In-House	R 16,600.00	R 16,600.00
1	On-Campus (Pretoria)	R 19,200.00	R 19,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	10 Aug 2026	On-Campus	Cape Town, South Africa
11 Aug 2026	11 Aug 2026	On-Campus	Dubai, UAE
12 Aug 2026	12 Aug 2026	On-Campus	Pretoria, South Africa
13 Aug 2026	13 Aug 2026	On-Campus	Abu Dhabi, UAE
14 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
14 Aug 2026	14 Aug 2026	On-Campus	Mauritius
17 Aug 2026	17 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	17 Aug 2026	On-Campus	Dubai, UAE

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 259597) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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