



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Fleet Work Exercises for Drivers

Law, Military Science and Security / Sovereignty of the State

Unit Standard 261080 · NQF Level 5 · 7 Credits · 4 Days

COURSE OVERVIEW

This course equips drivers with the skills to conduct fleet work exercises safely and efficiently, focusing on vehicle inspection, maneuverability, and defensive driving techniques. It ensures compliance with South African road traffic regulations and promotes a culture of safety in fleet operations.

Category	Law, Military Science and Security
Subfield	Sovereignty of the State
Unit Standard	261080
Accreditation	SAQA Accredited · NQF Level 5 · 7 Credits
Duration	4 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Demonstrate pre-trip vehicle inspection procedures according to manufacturer and company standards.
- Apply defensive driving techniques to prevent accidents and reduce risk in various traffic conditions.
- Execute basic maneuvering exercises, including reversing, turning, and parking, in a controlled environment.
- Analyze potential hazards and respond appropriately during simulated fleet work exercises.
- Evaluate vehicle condition and report defects to ensure roadworthiness and compliance.
- Implement fuel-efficient driving practices to reduce operational costs and environmental impact.

WHO SHOULD ATTEND

- Professional drivers, fleet operators, and logistics personnel who are responsible for operating company vehicles and require standardized training in fleet work exercises.

COURSE OUTLINE

Day 1: Foundational Fleet Safety & Pre-Trip Procedures

- Overview of fleet operations and driver responsibilities
- Relevant legislation (NRTA, OHS Act) and company policies
- Pre-trip inspection: tyres, lights, brakes, fluids, couplings
- Vehicle controls: steering, braking, gears, mirrors
- Defensive driving fundamentals: scanning, following distance, speed management
- Hazard identification: road, weather, load, and driver factors
- Documentation: logbooks, trip sheets, defect reporting

Day 2: Manoeuvring & Practical Driving Skills

- Starting and stopping techniques on different surfaces
- Turning: left, right, U-turn, and tight spaces
- Reversing: straight, left/right, and using mirrors
- Parking: parallel, angled, and loading bay
- Load management: weight distribution, securing, and shifting
- Junction and roundabout negotiation
- Lane discipline and merging
- Fuel-efficient driving practices

Day 3: Advanced Driving & Emergency Response

- Emergency braking: ABS vs non-ABS, threshold braking
- Skid control: causes and recovery techniques
- Tyre blowout: proper response
- Evasive manoeuvres and collision avoidance
- Driver fatigue: signs, prevention, and rest breaks
- Load-specific considerations: dangerous goods, abnormal loads
- Emergency communication: radio, phone, and incident reporting
- First aid basics for drivers

Day 4: Route Planning, Assessment & Professionalism

- Route planning: GPS, maps, traffic, and weather considerations
- Trip planning: rest stops, fuel, and delivery schedules
- Professional driver image: communication, punctuality, courtesy
- Customer service: loading/unloading, documentation
- Post-trip procedures: vehicle handover, defect reporting
- Practical driving assessment: pre-trip, on-road, and manoeuvres
- Self-evaluation and continuous improvement

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **7 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 21,500.00	R 21,500.00
1	In-House	R 27,900.00	R 27,900.00
1	On-Campus (Pretoria)	R 32,300.00	R 32,300.00

UPCOMING SESSIONS

No sessions are currently scheduled. Please contact us to arrange a session at a time and location that suits your team.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 261080) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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