



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Arts and Culture Project Facilitation Support

Culture and Arts / Cultural Studies

Unit Standard 261282 · NQF Level 4 · 6 Credits · 3 Days

COURSE OVERVIEW

This course equips learners with the skills to effectively facilitate arts and culture projects and learning interventions. It focuses on planning, coordinating, and evaluating project activities within the creative sector, ensuring alignment with organisational goals and stakeholder expectations.

Category	Culture and Arts
Subfield	Cultural Studies
Unit Standard	261282
Accreditation	SAQA Accredited · NQF Level 4 · 6 Credits
Duration	3 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Plan and prepare for arts and culture project facilitation activities.
- Coordinate resources and stakeholders to support project implementation.
- Facilitate learning interventions using participatory methodologies.
- Monitor and evaluate project progress against set objectives.
- Document and report on project outcomes and learning achievements.
- Apply reflective practice to improve future facilitation.

WHO SHOULD ATTEND

- This course is designed for arts and culture practitioners, project coordinators, and facilitators seeking to enhance their project facilitation skills within community or institutional settings.

COURSE OUTLINE

Day 1: Foundations of Arts and Culture Project Facilitation

- Introduction to arts and culture project facilitation
- The facilitator's role and responsibilities
- Stakeholder mapping and engagement
- Project lifecycle overview: initiation, planning, execution, monitoring, closure
- Basic facilitation techniques: active listening, questioning, summarizing
- Cultural sensitivity and inclusivity in facilitation
- Ethical considerations in arts and culture projects

Day 2: Planning and Implementing Facilitation Processes

- Designing a facilitation plan: goals, agenda, resources
- Participatory facilitation methods: workshops, focus groups, community dialogues
- Managing group dynamics: roles, norms, decision-making
- Conflict resolution techniques in group settings
- Documentation: minutes, reports, feedback forms
- Adapting facilitation to cultural contexts: language, customs, power dynamics
- Case studies of arts and culture facilitation

Day 3: Evaluation, Reporting, and Professional Practice

- Evaluation methods: surveys, interviews, observation
- Analyzing facilitation outcomes and impact
- Writing a facilitation report: structure, content, recommendations
- Reflective practice: self-assessment and peer feedback
- Legal and regulatory considerations: copyright, contracts, health and safety
- Professional development opportunities in arts and culture facilitation
- Networking and collaboration in the arts sector

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **6 NQF credits** at **NQF Level 4**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,900.00	R 17,900.00
1	In-House	R 23,300.00	R 23,300.00
1	On-Campus (Pretoria)	R 26,800.00	R 26,800.00

UPCOMING SESSIONS

No sessions are currently scheduled. Please contact us to arrange a session at a time and location that suits your team.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard 261282) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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