



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Advanced Budgeting Workshop

Custom Courses / Accounting and Finance

Unit Standard AATICD-0007 · NQF Level 5 · 10 Credits · 5 Days

COURSE OVERVIEW

This advanced workshop equips participants with the skills to design, implement, and monitor sophisticated budgeting processes. It focuses on strategic budgeting, variance analysis, and financial decision-making to enhance organizational financial performance.

Category	Custom Courses
Subfield	Accounting and Finance
Unit Standard	AATICD-0007
Accreditation	SAQA Accredited · NQF Level 5 · 10 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply advanced budgeting techniques to develop comprehensive budgets aligned with strategic objectives.
- Analyze budget variances to identify trends, risks, and opportunities for corrective action.
- Evaluate financial data to support strategic decision-making and resource allocation.
- Design rolling forecasts and scenario-based budgets to adapt to changing business conditions.
- Implement internal controls and governance frameworks to ensure budget integrity and compliance.
- Demonstrate proficiency in using financial software for budget modeling and reporting.

WHO SHOULD ATTEND

- Finance professionals, budget analysts, and managers responsible for budgeting and financial planning within their organizations.

COURSE OUTLINE

Day 1: Foundations of Budgeting

- The budgeting cycle and its importance
- Types of budgets: operating, capital, cash flow
- Incremental vs. zero-based budgeting
- Activity-based budgeting principles
- Budgeting and strategy alignment
- Key budgeting stakeholders and their roles
- Common budgeting pitfalls and how to avoid them

Day 2: Budget Preparation and Forecasting

- Forecasting methods: trend analysis, regression, moving averages
- Revenue and expense forecasting
- Developing the master budget: sales, production, and cash budgets
- Sensitivity and scenario analysis
- Budgeting for uncertainty: best, worst, and most likely cases
- Excel tools for budget modelling

Day 3: Variance Analysis and Performance Management

- Static vs. flexible budgets
- Variance types: volume, price, efficiency, spending
- Calculating variances for revenue and costs
- Root cause analysis of variances
- Responsibility centres: cost, profit, investment
- Performance reports and management by exception

Day 4: Advanced Budgeting Techniques

- Rolling forecasts and continuous planning
- Beyond budgeting: principles and applications
- Capital budgeting: NPV, IRR, payback period, profitability index
- Risk-adjusted budgeting and contingency planning
- Monte Carlo simulation for budget risk analysis
- Balanced scorecard and budgeting alignment

Day 5: Budgeting Integration and Strategic Decision-Making

- Integrating operational, capital, and cash budgets
- Strategic budgeting: linking budgets to KPIs and targets
- Budget presentation and communication skills
- Ethical considerations in budgeting
- Budgeting software overview: features and selection criteria
- Case study: real-world budgeting challenge

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
03 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
03 Aug 2026	07 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	21 Aug 2026	On-Campus	Shenzhen, China
24 Aug 2026	28 Aug 2026	On-Campus	Bangkok, Thailand
24 Aug 2026	28 Aug 2026	On-Campus	Victoria Falls, Zimbabwe

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard AATICD-0007) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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