Accredited Africa Training Institute for Capacity Development
Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa
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COURSE BROCHURE

Fleet Management

Custom Courses / Transport and Fleet Management

Unit Standard AATICD-0106 · NQF Level 5 · 10 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the skills to manage a fleet of vehicles efficiently, covering fleet acquisition, maintenance, fuel management, driver management, and compliance with South African road transport legislation. It focuses on cost control, safety, and operational optimization to enhance organizational productivity.

Category	Custom Courses
Subfield	Transport and Fleet Management
Unit Standard	AATICD-0106
Accreditation	SAQA Accredited · NQF Level 5 · 10 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS — verifiable online

LEARNING OUTCOMES

- Apply principles of fleet acquisition and disposal to optimize asset lifecycle costs.
- Analyze fleet maintenance schedules and implement preventive maintenance programs.
- Evaluate fuel management strategies to reduce consumption and costs.
- Implement driver management systems to improve safety and compliance.
- Design fleet performance reports using key performance indicators.
- Demonstrate compliance with South African road transport legislation and regulations.

WHO SHOULD ATTEND

- Fleet managers, transport supervisors, logistics coordinators, and business owners responsible for managing vehicle fleets in corporate or public sector environments.

COURSE OUTLINE

Day 1: Introduction to Fleet Management

- Definition and objectives of fleet management.
- Types of fleets and their operational contexts.
- Overview of fleet lifecycle: acquisition, operation, maintenance, disposal.
- Legal framework: National Road Traffic Act, operator licensing.
- Fleet management policies and procedures.
- Stakeholders in fleet management.
- Basic fleet management terminology.
- Introduction to fleet management software.

Day 2: Fleet Acquisition and Financing

- Acquisition methods: purchase, lease, rental.
- Financing options: cash, loans, finance leases.
- Vehicle selection criteria: payload, fuel efficiency, reliability.
- Total cost of ownership (TCO) calculation.
- Depreciation and residual value.
- Procurement processes and vendor evaluation.
- Asset registration and documentation.
- Green fleet considerations: alternative fuels and electric vehicles.

Day 3: Fleet Operations and Driver Management

- Route planning and optimisation.
- Load management and vehicle utilisation.
- Driver recruitment, training, and performance monitoring.
- Telematics and GPS tracking.
- Fuel management: consumption tracking, anti-theft measures.
- Driver safety programs and incident reporting.
- Hours of service and fatigue management.
- Regulatory compliance: permits, tolls, weighbridges.

Day 4: Fleet Maintenance and Asset Management

- Preventive vs. reactive maintenance.
- Maintenance scheduling and tracking systems.
- Workshop management and supplier relationships.
- Tyre management and lifecycle.
- Warranty and accident management.
- Maintenance cost analysis and budgeting.
- Vehicle inspection and condition reporting.
- Asset disposal: trade-in, auction, scrapping.

Day 5: Fleet Performance Analysis and Strategic Management

- Fleet KPIs: cost per km, utilisation rate, fuel efficiency.
- Benchmarking and performance reporting.
- Data analytics and dashboard tools.
- Risk management and insurance.
- Sustainability and environmental impact.

- Emerging technologies: autonomous vehicles, IoT.
- Strategic planning and continuous improvement.
- Case studies and best practices.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,700.00	**R 17,700.00**
1	In-House	R 23,900.00	**R 23,900.00**
1	On-Campus (Pretoria)	R 26,700.00	**R 26,700.00**

UPCOMING SESSIONS

Start	End	Method	Venue
07 Dec 2026	11 Dec 2026	Online	—
07 Dec 2026	11 Dec 2026	On-Campus	Maseru, Lesotho
07 Dec 2026	11 Dec 2026	On-Campus	Kigali, Rwanda
07 Dec 2026	11 Dec 2026	On-Campus	Accra, Ghana
07 Dec 2026	11 Dec 2026	On-Campus	Cape Town, South Africa
07 Dec 2026	11 Dec 2026	On-Campus	Abu Dhabi, UAE
07 Dec 2026	11 Dec 2026	On-Campus	Victoria Falls, Zimbabwe
14 Dec 2026	18 Dec 2026	On-Campus	Mbabane, Eswatini

Contact us if no suitable date is listed — on-demand sessions can be arranged for groups.

HOW TO GET A QUOTATION OR APPLY

1. **Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard AATICD-0106) and click **Get A Quotation**. Select your training method and number of delegates — your quotation is generated immediately and emailed to you with the course brochure attached.
2. **Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to **apply@aaticd.co.za** — our team will reply with a formal quotation.
3. **Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
4. **Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically — the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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