



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Facilities Management

Custom Courses / Property & Facilities Management

Unit Standard AATICD-0241 · NQF Level 5 · 10 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the knowledge and skills to effectively manage facilities within an organisation. It covers the coordination of physical workplaces, services, and resources to ensure a safe, efficient, and productive environment. Participants will learn to apply best practices in facilities management to support core business operations.

Category	Custom Courses
Subfield	Property & Facilities Management
Unit Standard	AATICD-0241
Accreditation	SAQA Accredited · NQF Level 5 · 10 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Demonstrate an understanding of the principles and scope of facilities management.
- Apply strategies for managing building services, including maintenance, security, and cleaning.
- Evaluate the effectiveness of facilities management systems and recommend improvements.
- Implement procedures to ensure compliance with health, safety, and environmental regulations.
- Coordinate space planning and workplace design to optimise functionality and productivity.
- Analyse financial aspects of facilities management, including budgeting and cost control.

WHO SHOULD ATTEND

- This course is designed for facilities managers, maintenance supervisors, property managers, and anyone responsible for overseeing building operations and services.
- It is also suitable for aspiring professionals seeking to enter the facilities management field.

COURSE OUTLINE

Day 1: Introduction to Facilities Management

- What is facilities management?
- The facilities management lifecycle
- Key functions: maintenance, space management, security, cleaning, utilities
- Stakeholder identification and expectation management
- Overview of relevant legislation (e.g., OHS Act, building regulations)
- Introduction to service level agreements (SLAs)

Day 2: Space Management and Workplace Planning

- Space management principles
- Space measurement and benchmarking
- Workplace design trends (e.g., activity-based working)
- Space utilisation surveys and analysis
- Move management and churn planning
- Technology tools for space management

Day 3: Maintenance Management and Asset Lifecycle

- Types of maintenance strategies
- Maintenance planning and scheduling
- Asset lifecycle costing
- Computerised maintenance management systems (CMMS)
- Key performance indicators (e.g., uptime, mean time to repair)
- Contract management and vendor performance

Day 4: Health, Safety, Security, and Sustainability

- OHS Act and risk management
- Emergency preparedness and business continuity
- Security systems and access control
- Energy management and efficiency
- Water conservation and waste management
- Green building standards (e.g., Green Star, LEED)

Day 5: Strategic Facilities Management and Integration

- Strategic facilities planning
- Financial management: budgeting, cost control, and reporting
- Performance measurement and benchmarking
- Technology: IoT, BIM, and CAFM
- Integration with HR, IT, and finance
- Future trends in facilities management

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
03 Aug 2026	07 Aug 2026	On-Campus	Pretoria, South Africa
03 Aug 2026	07 Aug 2026	On-Campus	Dubai, UAE
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	21 Aug 2026	On-Campus	Shenzhen, China
24 Aug 2026	28 Aug 2026	On-Campus	Bangkok, Thailand
24 Aug 2026	28 Aug 2026	On-Campus	Victoria Falls, Zimbabwe

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard AATICD-0241) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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